

*PEAR TEAM REPORT ON*  
Institutional Accreditation of

**Place: Vallabh Nagar**

**State: GUJARAT**

<b>Section I: GENERAL</b>	<b>Information</b>
1.1 Name & Address of the Institution:	H.M Patel Institute of English Training and Research (IASE), Vallabh Nagar, Gujarat
1.2 Year of Establishment:	1965
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties/ Schools:	--
• Departments/ Centres:	Education
• Programmes/ Courses offered:	B.Ed(English)
• Permanent Faculty Members:	05
• Permanent Support Staff:	03
• Students:	98
1.4 Three major features in the institutional Context (As perceived by the Peer Team):	<ul style="list-style-type: none"><li>• An affiliated college catering mainly to rural population</li><li>• Co-education college</li><li>• Specialization in English language teaching</li></ul>
1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	27 <sup>th</sup> -28 <sup>th</sup> Feburary,2013  <b>Annexure</b>
1.6 Composition of the Peer Team which undertook the on- site visit:	
<b>Chairperson:</b>	Prof. Sushma Ghildyal
<b>Member Co-ordinator:</b>	Dr. Suhail Ahmed Khan
<b>Member:</b>	Dr. M. Sen Gupta
<b>NAAC Officer:</b>	Dr. Jagannath Patil

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Section II: CRITERION WISE ANALYSIS	<b>Observations (Strengths and/or Weaknesses) on Key-Aspects</b> <i>(Please limit to three major ones for each and use telegraphic language (It is not necessary to indicate all the three bullets each time; write only the relevant ones)</i>
<b>2.1 Curricular Aspects:</b>	
2.1.1 Curricular Design & Development:	<ul style="list-style-type: none"> <li>• College adapts the curriculum and syllabus prescribed by Sardar Patel University.</li> <li>• Choice based credit system introduced in B.Ed. from 2010</li> <li>• Syllabus requires detailed specifications with regard to CBS</li> </ul>
2.1.2 Academic Flexibility:	<ul style="list-style-type: none"> <li>• Limited options available</li> <li>• B.Ed is the only teacher education programme run by the institution</li> <li>• Semester system introduced</li> </ul>
2.1.3 Feedback on Curriculum	<ul style="list-style-type: none"> <li>• Informal feedback taken from stakeholders</li> <li>• Institution develops curriculum based on feedback from schools</li> <li>• BOS members need to participate more actively in curriculum development</li> </ul>
2.1.4 Curriculum Update	<ul style="list-style-type: none"> <li>• Teaching of Sanskrit introduced as an Elective</li> <li>• Has freedom to suggest curriculum reform being the only institute for English teaching</li> <li>• Implemented curriculum needs enrichment in pedagogical aspects</li> </ul>
2.1.5 Best Practices in Curricular Aspects (If any):	<ul style="list-style-type: none"> <li>• E- Lessons practiced by students</li> </ul>
<b>2.2 Teaching-Learning &amp; Evaluation:</b>	
2.2.1 Admission Process and Student Profile	<ul style="list-style-type: none"> <li>• Students selected through centralized admission procedure coordinated by Sardar Patel Univ.</li> <li>• Ratio of boys &amp; girl students is 1: 2</li> <li>• Reservation of seats as per State Govt. policies</li> </ul>
2.2.2 Catering to the Diverse Needs:	<ul style="list-style-type: none"> <li>• One week orientation session for new entrants</li> <li>• Emphasis on remedial teaching</li> <li>• Special programme for differently abled students need to be planned</li> </ul>

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2.2.3 Teaching-Learning Process:	<ul style="list-style-type: none"> <li>• ICT based teaching learning process</li> <li>• Occasional presentations by foreign experts</li> <li>• More stress is required on oral communication skills by using auditory strategies &amp; video formats</li> <li>• Mentoring system and tutorial can be a useful strategy</li> </ul>
2.2.4 Teacher Quality:	<ul style="list-style-type: none"> <li>• Five faculty members possess Ph.D,</li> <li>• Vacant posts need to be filled up on a permanent basis</li> <li>• Faculty development programme should be planned &amp; implemented in collaboration with EFLU, Hyderabad/University</li> </ul>
2.2.5 Evaluation Process and Reforms:	<ul style="list-style-type: none"> <li>• Student's evaluation done on the basis of internal &amp; external assessment.</li> <li>• Instant marks display through computer</li> <li>• OMR procedure is used in evaluation</li> </ul>
2.2.6 Best Practices in Teaching-Learning and Evaluation (If any):	<ul style="list-style-type: none"> <li>• Visiting faculty from other countries</li> <li>• Preparing e-lessons</li> </ul>
<b>2.3 Research, Consultancy &amp; Extension:</b>	
2.3.1 Promotion of Research:	<ul style="list-style-type: none"> <li>• Faculty Members are encouraged to participate in Seminars/Conferences &amp; Workshops.</li> <li>• Research culture in general needs to be promoted among students</li> </ul>
2.3.2 Research and Publications Output:	<ul style="list-style-type: none"> <li>• College publishes ELT Quarterly journal</li> <li>• Lectures by visiting experts have been published in booklet form</li> <li>• College may prepare &amp; disseminate digital material on English teaching</li> </ul>
2.3.3 Consultancy:	<ul style="list-style-type: none"> <li>• During last 5 years Rs. 90,200/- generated through consultancy</li> <li>• May develop into a research/consultancy centre in pedagogy in English</li> </ul>
2.3.4 Extension Activities:	<ul style="list-style-type: none"> <li>• Training Programmes organized with support from EFLU &amp; DIET, Anand</li> <li>• Extension activities particularly to schools need to strengthened further</li> <li>• Best English teaching Lessons may be digitalized &amp; circulated among schools</li> </ul>
2.3.5 Collaborations:	<ul style="list-style-type: none"> <li>• College has collaborations with EFLU, Hyderabad</li> <li>• College has linkage with ELT@I,</li> </ul>


  
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	<ul style="list-style-type: none"> <li>American Embassy, British Council</li> <li>Student's involvement in these collaborations should be enhanced</li> </ul>
2.3.6 Best Practices in Research, Consultancy & Extension (If any):	<ul style="list-style-type: none"> <li>College received grant from UGC under CPE</li> </ul>
<b>2.4 Infrastructure and Learning Resources:</b>	
2.4.1 Physical Facilities for Learning:	<ul style="list-style-type: none"> <li>Computer lab with 32 computers</li> <li>The college has adequate infrastructure.</li> <li>Special facilities for differently abled students be created</li> <li>Resource Labs need to be strengthened</li> </ul>
2.4.2 Maintenance of Infrastructure:	<ul style="list-style-type: none"> <li>Good maintenance of infrastructure</li> <li>Separate budget provision for the maintenance be indicated</li> <li>Boys hostel rooms need proper maintenance</li> </ul>
2.4.3 Library as a Learning Resources	<ul style="list-style-type: none"> <li>Librarian post vacant, managing with part time &amp; adoc</li> <li>Library services are computerized.</li> <li>INFLIBNET facility is provided &amp; SOUL software installed</li> <li>College should subscribe more educational journals</li> <li>Utilization of library books by students needs to be enhanced</li> </ul>
2.4.4 ICT as Learning Resources:	<ul style="list-style-type: none"> <li>ICT is used in curriculum transaction</li> <li>Classrooms fitted with LCD projectors</li> <li>Wi-fi &amp; Broadband connection available</li> </ul>
2.4.5 Other Facilities:	<ul style="list-style-type: none"> <li>Hostel for boys &amp; girls available</li> <li>Utilization of Sports facilities need to be enhanced</li> <li>Auditorium for performing arts required</li> </ul>
2.4.6 Best Practices in the development of Infrastructure and Learning Resources (If any):	<ul style="list-style-type: none"> <li>Laptops provided to faculty &amp; group of students free of charge</li> </ul>
<b>2.5 Student Support and Progression:</b>	
2.5.1 Student Progression:	<ul style="list-style-type: none"> <li>Good number of students get placed through campus interview</li> <li>Remedial classes are practiced.</li> <li>Dropout rate is minimum <ul style="list-style-type: none"> <li>Counseling services to students will be useful</li> </ul> </li> </ul>
2.5.2 Student Support:	<ul style="list-style-type: none"> <li>Computer Literacy provided. <ul style="list-style-type: none"> <li>Scholarships are available from the Government as per rule.</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"> <li>• More welfare schemes for students required</li> </ul>
2.5.3 Student Activities:	<ul style="list-style-type: none"> <li>• Co-curricular activities integrated into syllabus</li> <li>• Alumni Association may be registered</li> <li>• Inter –school &amp; inter- college competitions may be organised</li> </ul>
2.5.4 Best Practices in Student Support and Progression (If any):	<ul style="list-style-type: none"> <li>• Students Film club is a useful innovation</li> </ul>
<b>2.6 Governance and Leadership:</b>	
2.6.1 Institutional Vision and Leadership:	<ul style="list-style-type: none"> <li>• Board of Governors well represented</li> <li>• Principal provides Leadership</li> <li>• Innovative courses in English teaching need to be planned &amp; initiated</li> </ul>
2.6.2 Organizational Arrangements:	<ul style="list-style-type: none"> <li>• The management is responsible for administrative structure, financial management, recruitment of staff &amp; maintenance of infrastructure.</li> <li>• Decentralized governance practices need to be implemented</li> <li>• More involvement of faculty &amp; students in decision making required</li> </ul>
2.6.3 Strategy Development and Deployment:	<ul style="list-style-type: none"> <li>• Formal MIS yet to be initiated. <ul style="list-style-type: none"> <li>• Long term strategic plan need to be developed</li> <li>• Adequate deployment of supporting staff needed</li> </ul> </li> </ul>
2.6.4 Human Resource Management:	<ul style="list-style-type: none"> <li>• Residential accommodation provided to faculty &amp; staff</li> <li>• Staff welfare activities need to be strengthened. <ul style="list-style-type: none"> <li>• Skill up-gradation workshop for non-teaching &amp; teaching staff should be organized.</li> </ul> </li> </ul>
2.6.5 Financial Management and Resource Mobilization:	<ul style="list-style-type: none"> <li>• Well developed internal &amp; external audit system</li> <li>• It is a grant in aid institution with 100% salary grant</li> <li>• Accounts are computerized</li> </ul>
2.6.6 Best Practices in Governance and Leadership (If any):	<ul style="list-style-type: none"> <li>• Alumni as resource used effectively</li> </ul>
<b>2.7 Innovative Practices:</b>	
2.7.1 Internal Quality Assurance System:	<ul style="list-style-type: none"> <li>• IQAC Cell formed in 2007</li> </ul>

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	<ul style="list-style-type: none"> <li>• IQAC meeting held regularly</li> <li>• IQAC should plan &amp; implement curriculum enrichment programme/ projects</li> <li>• Innovative practices be documented &amp; disseminated</li> </ul>
2.7.2 Inclusive Practices:	<ul style="list-style-type: none"> <li>• Reservation rules followed.</li> <li>• Awareness about inclusion through compulsory papers</li> <li>• Facilities for challenged students need to be strengthened.</li> </ul>
2.7.3 Stakeholder Relationships:	<ul style="list-style-type: none"> <li>• Cordial &amp; positive relationship with stakeholders</li> <li>• Stakeholders often visit the college on invitation</li> <li>• Feedback &amp; suggestion taken from stake holders.</li> </ul>

<b>Section III: OVERALL ANALYSIS</b>	<i>Observations (Please limit to five major ones for each and use telegraphic language) (It is not necessary to denote all the five bullets for each)</i>
3.1 Institutional Strengths:	<ul style="list-style-type: none"> <li>• Effective use of ICT in curriculum development &amp; transaction</li> <li>• E- lessons &amp; computer portfolios</li> <li>• Collaboration with EFLU, Hyderabad &amp; ELT@I American embassy, British Council</li> <li>• Good relationship with stakeholders &amp; alumni</li> <li>• Catering to needs of rural &amp; tribal areas</li> </ul>
3.2 Institutional Weaknesses:	<ul style="list-style-type: none"> <li>• Lack of innovative courses</li> <li>• Inadequate use of available consultancy expertise</li> <li>• Under utilization of library resources</li> <li>• No well equipped auditorium</li> </ul>
3.3 Institutional Opportunities:	<ul style="list-style-type: none"> <li>• Developing the institute as National centre of English teaching</li> <li>• Scope for initiating short term courses</li> <li>• Developing training materials in English teaching</li> <li>• Researches in teaching of English</li> <li>• Generation of funds through consultancy</li> </ul>
3.4 Institutional Challenges:	<ul style="list-style-type: none"> <li>• To start Post Graduate Courses in Teacher Education.</li> <li>• To keep pace with the needs in the context of globalization. <ul style="list-style-type: none"> <li>• Fostering Professionalism among teachers to meet the challenges of teacher education.</li> <li>• Standardizing stage specific English teaching pedagogy</li> <li>• Enhancing spoken English capabilities</li> </ul> </li> </ul>


  
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#### Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to *ten major ones* and use telegraphic language)

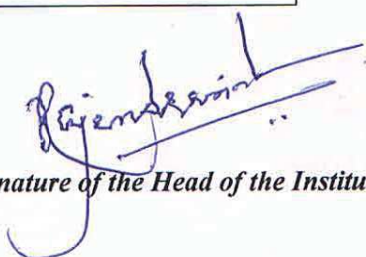
(It is not necessary to indicate all the ten bullets)

- Perspective plan for the sustained growth of the institution.
- Research output is essential for enhancement & development of college
- Introduction of add on skill based courses
- Develop into a national institute of English teaching & research
- Conduct state- wise in-service programme for English teachers
- Introduce master of education course in English teaching
- Develop appropriate pedagogy for teaching English in Indian schools
- Initiate spoken English courses for variety of target groups
- Multi- media modules/packages in English teaching can be developed
- E-learning programmes should be further refined
- Integrated B.A B.Ed course be revived
- Institution may try to get autonomous status

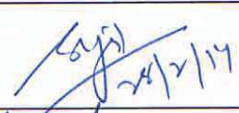
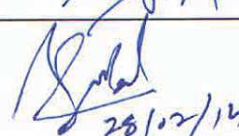

I agree with the Observations of the Peer Team as mentioned in this report.



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Signature of the Head of the Institution

Signatures of the Peer Team Members:

Name	Designation	Signature with date
Prof. Sushma Ghildyal	Chairperson	 28/2/14
Dr. Suhail Ahmed Khan	Member Co-ordinator	 28/02/14
Dr. M. Sen Gupta	Member	 28/2/14
Dr. Jagannath Patil	NAAC Officer	

Place: Vallabh Vidya Nagar

Date: 28/02/2014