# Sardar Patel University

Vallabh Vidyanagar



# Framework of B.Ed. (English) Programme for Two Years (CBCS)

- Total working days for one semester would be 100+7 days for self study. 107x6 =642 Hours. 642 x 4 semesters = 2568 hours
- 20 hours are allotted for each credit. so, for 2568 hours, 128 credits are allotted for two year B.Ed. (English) Programme.
- > Total credits of the programme is 128.
- > The total marks of the B.Ed. (English) Programme is 3200.
- > Total working days for each semester would be 107 days.
- > There will be four semesters in B.Ed. course.
- Each semester would carry 32 credits (theory and practical work) as shown below

Semester	Theory Credit	Practical Course	Total Credit
Ι	16	16	32
II	16	16	32
III	02	30	32
IV	12	20	32
Total	46	82	128

### **Classification of Theory Papers**

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Sem	Perspectives in	Curriculum And	Enhancing
ester	Education (PE)	Pedagogic Studies	Professional
		(CPS)	Capacities
			(EPC)
1	•Childhood and	• Understanding	•Reading and
	Growing up (4)	Disciplines and	Reflecting On
	•Contemporary	subjects $-1$ (2)	Texts (2)
	India and	Pedagogy of School	
	Education (4)	Subject (Teaching	
		English to Young	
		Learners) (4)	
2	•Learning and	• Assessment for	•Literature in
	Teaching (4)	Learning (4)	the Classroom
	•Knowledge and	• Language Across the	(2)
	Curriculum-Part I	Curriculum (2)	
	(2)	• Understanding	
		Disciplines and	
		Subjects $-1(2)$	
3	-	Pedagogy of School	-
		Subject (Teaching	

		English to Advanced Learners) (2)	SEENGLISH TRAIN
4	<ul> <li>Gender, School and Society (2)</li> <li>Knowledge and Curriculum-Part II (2)</li> <li>Creating an Inclusive School (2)</li> </ul>	• Optional Course (2)* (Any one from the list mentioned in Semester 4)	<ul> <li>Critical V. H. NAGAR Understanding 388120 of ICT (2)</li> <li>Understanding the Self(2)</li> </ul>

Note: The figure in brackets indicates the credit of the each paper

### **Classification of Lessons**

Semester	Total Number of Lessons	Credit
1	Micro 8 + Macro 1 (Each lesson carries 20 marks) +	8 (200
	02 Creative Lesson Submission (10 Marks each)	marks)
	(Total 11 Lessons)	
2	Block Teaching (07 Lessons)(Each lesson carries 20	6 (150
	marks)+ 01 Creative Lesson Submission (10 Marks)	Marks)
	(Total 08 Lessons)	
3	Lessons in Internship (30 Lessons )*(Each lesson	6 (150
	carries 05 marks)	Marks)
4	E-lessons (4)	4 (100
		marks)
Total	50 lessons + 3 Creative Lesson Plan Submissions	24 ( 600
		marks)

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Lessons with \*mark will have to be observed and evaluated by school teachers during internship.

### List of Assignments and Tasks:

- 1. Survey of five children( Observation and interview based report)
- 2. Visit to an Innovative Learning Centre
- 3. Computer Portfolio
- 4. Preparing Teaching Learning Materials
- 5. Analysis of Textbook/ Children's Literature/ Teacher's Handbook
- 6. Work shop on Lesson Planning
- 7. Book Review
- 8. Seminars/Tutorials on Various Theories of Learning and Teaching
- 9. Study and Analysis of NCF 2005
- 10.Design and Preparation of a test for LSRW Skills
- 11. Writing Skills in English
- 12. Group Discussion and Interview (English Phonology)
- 13. Preparing Remedial Tasks (2) for English Language Learners
- 14.Preparation of Script (For Drama/Street Theatre/Mono acting/ Play/ Anchoring)
- 15.Critical Analysis of Media with Reference to Gender Issues

- 16.Preparing Syllabus for a Need based Course on English Language Learning
- 17.Field Visit
- 18.Psychological Experiments
- 19.Action Research
- 20.Preparation of E-lessons (2)
- 21. Analytical study of a film/documentary/ Famous personality
- 22.Reflective Diary (To be Done in Internship)
- 23.English Club Formation and club related activity (To be Done in Internship)
- 24.Observation of a Teacher (preferably subject related teacher) (To be Done in Internship)
- 25.Awareness Programme (To be Done in Internship)
- 26.Project Work (to be done with school Students) (To be Done in Internship)
- 27.Case Study of the School (To be Done in Internship)
- 28.PTA activity (To be Done in Internship)
- 29.Interview of a management authority/ Principal/ Supervisor (To be Done in Internship)
- 30.Literacy programme(To be Done in Internship)
- 31.Mentoring (To be Done in Internship)
- 32. Study of School Registers (To be Done in Internship)
- 33. Maintenance of Log book (To be Done in Internship)
- 34.Bulletin Board (To be Done in Internship)
- 35. Assembly Programme (To be Done in Internship)
- 36.Cultural Programme (To be Done in Internship)
- 37. Maintenance of CCE of 5 students (To be Done in Internship)
- 38. Preparation of School Calendar (To be Done in Internship)
- 39.Co-curricular Activities (To be Done in Internship)
- 40. Annual Lessons (2 English) (External Evaluation)
- 41. External viva cum Portfolio Evaluation (External Evaluation)

### Semester wise Internal & External Marks

S	Semester	Internal Marks	External Marks (Uni. Exam)	Total Marks
Ι	Theory	120	280	400
	Practical	400	-	400
2	Theory	120	280	400
	Practical	400	-	400
3				
	Practical	650	100	750
4	Theory	90	210	300
	Practical	400	50	500
	Total			3150



	F	ramewor	k for ]	B.Ed. (En	nglish) Pr	ogramm	e Semester -1		St ENGLISH TA
No.	Subjects / Curriculum Components						Assignment/Task/ Practica	l Work	2 V. H. NAGAR 388120
		Instru. H/W	Cred it	Т	'otal Mar		Title	Cred it	Marks
				Interna 1	Extern al	Total			
PE 1	Childhood and Growing up	4	4	30	70	100	Survey of five children( Observation and interview based report)(Assignment to be submitted in the form of a Report)	1	25
PE 2	Contemporary India and Education	4	4	30	70	100	Visit to an Innovative Learning Centre in India	1	25
CPS 1	Pedagogy of a School Subject (Teaching English to Young Learners)	4	4	30	70	100	Computer Portfolio TLM	2 1	50 25
CPS 2	Understanding Disciplines and Subjects	2	2	15	35	50	Analysis of Textbooks / Children's Literature/ Teacher's Handbook	1	25
							Work shop on Lesson Planning	1	25
EPC 1	Reading and Reflecting on Texts	2	2	15	35	50	Book Review	1	25
							Lessons Micro 8 + Macro 1 (20 marks each) + 02 Creative Lesson Submissin (10 Marks each) (Total 11 lessons)	8	200
Total			16	120	280	400		16	400

								1	NGLISH TAALA
	Fra	amewor	k for	B.Ed. (Er	nglish) Pr	ogramm	e Semester -2	INS/	388120
No.	Subjects / Curriculum Components					Assignment/Task/ Pract	ical Work		
		Instr u. H/W	Cred it	Т	`otal Mar	ks	Title	Credit	Marks
				Intern al	Extern al	Total			
PE 3	Learning and Teaching (4)	4	4	30	70	100	Seminars/tutorials on various Theories of Learning and Teaching	2	50
PE 4	Knowledge and Curriculum-Part I (2)	2	2	15	35	50	Study and Analysis of NCF 2005	1	25
CPS 3	Assessment for Learning (4)	4	4	30	70	100	Design and Preparation of a Test for LSRW skills	2	50
CPS 4	Language Across the Curriculum (2)	2	2	15	35	50	Writing Skills in English Group Discussion and Interview	1 1	25 25
CPS 5	Error Analysis and Remedial Teaching (2)	2	2	15	35	50	Preparing Remedial Tasks (2) for English Language Learners	2	50
EPC 2	Literature in the Classroom (2)	2	2	15	35	50	Preparation of Script (For Drama/ Play/ Street Theatre/ Mono Acting Anchoring)	1	25
							Lessons: Block Teaching (07 Lessons)(Each lesson carries 20 marks) + 01 Creative Lesson Submission (10 Marks)	6	150
Total			16	120	280	400		16	400

		Framework	<b>for B.</b> ]	Ed. (Eng	glish) Prog	ramme Se	emester	:-3		OF	
No.	Subjects / Curriculum Cor	nponents	Instru. H/W	Credit	Τ	Total Marks		Assignment/Task/ Practical Work Title	Credit	Marks	
					Internal		_				
CPS6	Pedagogy of a Subject (Teach to Advanced Learners)	ning English	2	2	15	35	50				
				Inte	ernship						
W	ork to be done (evaluated by	y School per	rsonnel)			Assign	ment/T	ask/ Practical Work			
	Title	Credit	Marks	,		7	Title		Credit	Marks	
Main	ntenance of Log book* 1 25 Reflective Diary				1	25					
	Illetin Board*       1       25       English Club Formation and English Club related Activity(Assignment to be submitted in the form of a Report)		1	25							
Asser	mbly Programme*	2	50	Obse teacl	servation of cher)		-	bly subject related the form of a Report)	1	25	
Cultu	ıral Programme*	1	25	Awa Heal Resp	Assignment to be submitted in the form of a Report) wareness Programme (Blood donation/ public lealth/environment/consumer protection/civic esponsibilities etc) (Assignment to be submitted in the orm of a Report)					25	
Main stude	tenance of CCE of 5 ents*	1	25	Proj	ject Work (t	to be done v		nool Students) le form of a Report)	1	25	
Prepa	aration of School Calendar*	1	25	Ì	e Study of t			<b>_</b>	1	25	
-	urricular Activities*	1	25		PTA activity (Assignment to be submitted in the form of a Report)					25	
Lessor	ns (30 Lessons)	6	150	Inter Supe	Interview of a management authority/ Principal/ Supervisor/ Senior teacher (Assignment to be submitted n the form of a Report)				1	25	
					eracy progra	I /			1	25	

			(Assignment to be submitted in the form of a Report)		
			Mentoring of a school student (Assignment to be submitted in the form of a Report)	1	25
			Study of School Registers (Assignment to be submitted in the form of a Report)	2	50
			Viva + Portfolio Evaluation (External Evaluation)	4	100
Total	16	400		16	400

**Note for Sem III**: One week for theory paper CPS 6 - 2 credits. Total Practical Work of 96 Days (16 Week) (576 hours) for 30 Credits. Total Credit - 32. Submissions with \* mark indicates that the evaluation to be done by principal/mentor teacher/ concerned teacher of the school where the student teacher is doing internship.



Framework for B.Ed. (English) Programme Semester – 4										
No.	Subjects / Curriculum Components						Assignment/Task/ Practi	cal W		
		Instru. H/W	Credit	ſ	fotal Marks	5	Title	Cré dit	Mar ks	
				Internal	External	Total				
PE 5	Gender, School and Society	2	2	15	35	50	Critical Analysis of Media with reference to gender issues	2	50	
PE 6	Knowledge and Curriculum-Part II	2	2	15	35	50	Preparing a syllabus for a need based course on English Language Learning	1	25	
PE 7	Creating an Inclusive School	2	2	15	35	50	Field Visit (Assignment to be submitted in the form of a	1	25	
							Report) Psychological Experiments/Test	1	25	
CPS 7	<ul> <li>Optional Course</li> <li>Any one from</li> <li>Methods of Teaching Sanskrit</li> <li>Methods of Teaching Computers</li> <li>Integral Education</li> <li>Materials Development and Evaluation</li> <li>Value Education</li> <li>School Administration and Management</li> </ul>	2	2	15	35	50	Action Research (Assignment to be submitted in the form of a Report)	2	50	
EPC 3	Critical Understanding of ICT (2)	2	2	15	35 **	50	Preparation E-lessons (2 Submission + 2 to be	4	100	

							delivered in the peer groups )		
EPC 4	Understanding the Self(2)	2	2	15	35	50	Analytical study of a film/documentary/ Famous personality	1	25
							Lessons: Block Teaching : 10 Lessons	4	100
							Annual Lessons (External Evaluation)	4	100
Total			12	90	210	300		20	500

Note :\*\* For EPC 3, the external evaluation will be divided into Theory (25 Marks )+ Practical (10 Marks)



# <u>Semester – 1</u>

# **PE - 1 : Childhood and Growing up (4 credits)**

### **Objectives:**

- ✓ To develop understanding about children of different age groups through observation and interaction
- ✓ To enable the student teachers to arrive at an understanding of how different sociocultural realities construct different childhoods, within children's lived contexts
- ✓ To allow the student teachers to have access to the theories of child development, childhoods and adolescence as constructed in different socio-economic and cultural settings.

### Unit 1: Basic Concepts in Educational Psychology

- a. Educational Psychology : Meaning, definitions, nature and scope
- b. Motivation : Concept, Its Role in Learning, Characteristics of Achievement Motivation
- c. Personality : Concept and Types

### Unit 2: Adolescence Period

- a. Difference between Growth and Development
- b. Growth and Development during Adolescence
- c. Special Characteristics and Problems of Adolescence and role of Teachers, Parents and School

### Unit 3: Learning Process

- a. Concept and Nature of Learning Process
- b. Learning Theories:
  - a) Learning by Trial and Error
  - b) Learning by Conditioning(Operant & Classical)
  - c) Learning by insight
- c. Factors Affecting Learning Process, Learning and Acquisition

### Unit 4 : Memory

- a. Concept and types of Memory: Short-term vs Long-term memory
- b. Factors Influencing Memory
- c. Effective Memorisation

### H M Patel Institute of English Training & Research Vallabh Vidyanagar B.Ed. (English) Syllabus

#### Unit 5 : Habit

- a. Meaning, definitions, characteristics of Habit
- b. Formation of Desirable Habits
- c. Breaking Bad Habits

#### Unit 6: Application of Educational Psychology

- a. Guidance and Counseling : Concept and Comparison
- b. Adjustment: Meaning and need
- c. Group Behaviour : Types, Characteristics of Group

- 1. Mangal S. K., Essentials of Educational Psychology, PHI Learning Private Limited, New Delhi.
- 2. Mathur, S.S.2008. Educational Psychology. Agra: Agrawal Publications.
- 3. Bhatia, H. R. 1977. A Textbook of Educational Psychology. New Delhi: Macmillan India Ltd.
- 4. Dandekar, W. N. and Makhija, S. 2002. Psychological Foundations of Education. New Delhi: Macmillan India Ltd.
- 5. Pandey, K. P. 1998. Advanced Educational Psychology. New Delhi: Konark Publishers.

# PE - 2 : Contemporary India and Education (4 credits)

### **Objectives:**

- $\checkmark$  To enable trainee teachers to engage with studies on Indian society and education.
- $\checkmark$  To make them understand educational administration
- To enable trainee teachers to understand directive principles of State and National Policies
- $\checkmark$  To make them understand school set up and its management
- ✓ To make them understand teachers role, skills and competences

### **Unit: 1 : Education in Developing Society**

- a. Education and Modernization
- b. Social change and Education
- c. National and Emotional Integration

### **Unit 2 : Introduction to Educational Administration**

- a. Concept of Educational Administration and Educational Management.
- b. Administrative set up for implementing school education at the National/State/District level.
- c. Role and Duties of DEO/DPEO/Educational Inspector

### Unit 3: Recent Trends in Indian Education

- a. Professional Approach to Education: Competences of a Professional Teacher, characteristic, role.
- b. Importance of various Boards: CBSC/ ICSE/ NIOS/IB
- c. National Curriculum Framework (NCF), Right to Education (RTE)

### Unit 4: Policy and Management of Education

- a. Education Department of Gujarat: Functions, Branches, Activities
- b. National Policy of Education 1986 (NPE)
- c. Kothari Commission

### Unit 5: Role and Functions of Advisory and Autonomous Bodies

- a. NCERT, NCTE
- b. GCERT & GSHSEB
- c. DIET

### **Unit 6 : Professional Development of a Teacher**

- a. Teacher Education and Training
- b. Teaching Skills and Teacher Competency
- c. Status and code of Ethics for Teachers

- 1. Pandey, Dr. Ramshakal (2006), Teacher in Developing Indian Society, Vinod Pustak Mandir, Agra- 2.
- 2. Pandey, Dr. Ramshakal (2007), Education in Emerging Indian Society, Vinod Pustak Mandir, Agra- 2.
- 3. Narayana (2006). Inspiring and Responsible Teacher. Ahmedabad Management Association
- 4. S. S. Chandra, Rajendra K. Sharma (2008), Principles of Education, Atlantic, New Delhi
- 5. J C Aggarwal (2004) Teacher and Education in a Developing Society, Vikas Publishing House, New Delhi.

### **CPS** – 1 : Methods of Teaching English to Young Learners (4 credits)

### **Objectives:**

- $\checkmark$  To become aware of the status of ELT in Gujrat and its various perspectives
- ✓ To know four skills (LSRW) in language learning and to learn to develop these in the students
- To know the concept and characteristics of young learners and their educational implications for English language learning
- ✓ To enable the learner to use interactive strategies and materials for English language teaching and learning
- $\checkmark$  To learn to teach English grammar and vocabulary
- ✓ To use literature for teaching English language
- ✓ To enable the learners to prepare English language test items for assessment and evaluation

### Unit 1: Introduction to Teaching English to Young Learners

- a. Status of ELT in Gujarat and India
- b. Psychological, linguistic and sociological perspectives on ELT
- c. Second Language Acquisition

### Unit 2 : Skills in language Learning and Use

- a. Defining "Methods"
- b. Natural order of Acquisition LSRW
- c. Developing LSRW Skills

### Unit 3 : Basic principles of teaching young learners

- a. Characteristics of young learners
- b. Techniques of Teaching vocabulary and grammar
- c. Constructivist Psychology of Language Education

### **Unit 4 : Interactive Strategies and Materials**

- a. Interactive language teaching
- b. Using songs, rhymes, chants, storytelling, Dramatization & other techniques
- c. CALL for Young Learners

### **Unit 5 : Developing Integrated Skills and the Elements of Language**

- a. Developing study skills and the integration of skills
- b. Teaching Grammar, Vocabulary
- c. Teaching Literature

### Unit 6 : Evaluating Language Teaching and Learning

- a. The nature and scope of evaluation
- b. Evaluation of teaching learning
- c. Testing Vocabulary and Grammar

- 1. Helena Curtain and Carol Ann Dahlberg (2010) Languages and Children, Pearson
- Lynne Cameron (2001), Teaching Languages to Young Learners, Cambridge University Press –
- 3. R Lalitha Eapen (1995), Methods of Teaching English, EFL University
- 4. Marion Williams and Robert L. Burden (2004), Psychology for Language Teachers, Cambridge University Press.
- 5. Adrian Doff (1988)Teach English, A Training Course for Teachers, Cambridge University Press

# **CPS – 2 : Understanding School Curriculum (2 credits)**

### **Objectives:**

- ✓ To enable the trainees to understand national curriculum framework and its importance in education
- ✓ To enable to trainees to understand the structure of school curriculum
- ✓ To allow the trainees to know about various disciplines and subjects in school curriculum

#### Unit 1: Historical perspective of National Curriculum Framework

- a. National Curriculum Framework history & objectives
- b. Guiding principles
- c. The social context of Education, Implications for curriculum & Practice

#### Unit 2: Structure of school curriculum

- a. Language Education –Home/ First language or mother tongue, second language acquisition
- b. Social science
- c. Health/ physical Education, Education for peace, Art Education

#### **Unit 3 : Construction of learning**

- a. S U P W and activities of S U P W
- b. Practical's & Experiments
- c. Visits & Co- curricular Activities

### **<u>References</u>**

- 1. (2005). National Curriculum Framework. New Delhi : NCERT.
- 2. Huda, N. (1992). *Teaching English to Indian Pupils*. New Delhi: Commonwealth Publishers.
- 3. Kachru, B.B. (1983). *Indianisation of English: the English language in India*. Delhi: Oxford University Press.
- 4. Krishnamurti, B.H. (1998). *Language, Education and Society*. New Delhi: Sage Publications.
- **5.** Singh, R.P. (ed) (1993). *Indian Education: in-depth studies*. New Delhi: Commonwealth Publishers.

# EPC 1 : Reading and Reflecting On Texts (2 credits)

### **Objectives:**

- ✓ To develop understanding of concept, types, purposes and sub skills of reading.
- $\checkmark$  To enhance meta-cognitive awareness through theories and reading various texts.
- $\checkmark$  To enhance their capabilities as readers through practical experiences and discussions.
- $\checkmark$  To learn to read effectively and reflect on variety of the selected texts individually.

### Unit 1: Reading: Concept, Types and Purposes.

- a. Concept and types of Reading : Oral, silent, Intensive, Extensive
- b. Purpose of Reading: Information, Pleasure, Knowledge
- c. Sub skills of Reading : Scanning, Skimming, Utilizing non-text information

### Unit 2: Place of Reading in Curriculum

- a. Models of Reading : William S. Gray's Model, Robinson's Model Process of Reflection: Meaning, Importance and Strategies to Enhance Reflection
- b. Cognitive and Metacognitive Strategies for Reading
- c. Enhancing Critical Thinking through Reading: Questioning, Appraising, interpreting the text.

### Unit 3: Reading and Reflecting on Texts

- a. Narrative Texts
- b. Educational Texts
- c. Literary, Philosophical and Spiritual Texts

- 1. Cameron, L. 2001. *Teaching Languages to Young Learners*: Cambridge: Cambridge University Press
- 2. Carter, R. & D. Nunan. 2001. *The Cambridge Guide to Teaching English to Speakers of Other Languages*. Cambridge: Cambridge University Press
- 3. Grellet, F. 1981. Developing Reading Skills. Cambridge: Cambridge University Press.
- 4. Nuttall, Christine. 1982. Teaching Reading Skills in a Foreign Language. English Language Book Society:Oxford.

# **Semester - 2 PE - 3 : Learning and Teaching**

### **Objectives:**

- ✓ To develop understanding of learning and teaching with reference to Indian and Western ideologies.
- $\checkmark$  To know the various theories of learning and its educational implications
- $\checkmark$  To enhance their teaching skills with the help of educational technology
- $\checkmark$  To learn to use various models of teaching in the classroom

### Unit 1: Understanding Learning, Learner, Teaching and Teacher

- a. Concept of Learning and Learner in Indian and Western ideologies
- b. Concept of Teaching and Teacher in Indian and Western ideologies
- c. Major Shifts in the Concept of Learning, Learner, Teaching and Teacher in 21<sup>st</sup> Century

### Unit 2: Theories of Learning and its Educational Implications - I

- a. Behaviourism : Skinner, Pavlov, Thorndike
- b. Social Learning Theory of Bandura
- c. Maslow's Need Hierarchy and its implications for learning

### Unit 3: Theories of Learning and its Educational Implications - II

- a. Rogers' Experiential Learning
- b. Theories of Bruner and Ausubel
- c. Constructivist theories of Piaget and Vygotsky

### Unit 4: Educational Technology : An Introduction

- a. Educational Technology: concept, nature, scope and objectives
- b. Dale's Cone of Experience and its educational implications
- c. System approach : Concept & Educational implications

### Unit 5: Models of Teaching

- a. Concept Attainment Model : Assumptions, Syntax, Effects and Lesson Planning
- b. Syntactic Model : Assumptions, Syntax, Effects and Lesson Planning
- c. Advanced Organizer Model : Assumptions, Syntax, Effects and Lesson Planning

### Unit 6 : Advanced Pedagogy

- a. Programmed Learning : Principles, Techniques, Process, Classroom Implications
- b. Project Based Learning : Principles, Techniques, Process, Classroom Implications
- c. Cooperative Learning : Principles, Techniques, Process, Classroom Implications

- 1. Mathur, S.S.2008. Educational Psychology. Agra: Agrawal Publications.
- Bhatia, H. R. 1977. A Textbook of Educational Psychology. New Delhi: Macmillan India Ltd.
- 3. Dandekar, W. N. and Makhija, S. 2002. Psychological Foundations of Education. New Delhi: Macmillan India Ltd.
- 4. Pandey, K. P. 1998. Advanced Educational Psychology. New Delhi: Konark Publishers.
- 5. Singh, Chitra (2008). Educational Technology. Agra : Agrawal Publications.
- 6. Rao, Usha (1991). Educational Technology. Bombay : Himalaya Publishing House.
- 7. Kulkarni, S. S. (1986). Introduction to Educational Technology. New Delhi : Oxford and IBH Publishing Co.
- 8. Vednayagam, E. G. (1988). Teaching Technology for College Teachers. Bangalore : Sterling Publishers Private Limited.
- 9. Mangal S. K., Essentials of Educational Psychology, PHI Learning Private Limited, New Delhi.

# PE – 4 : Knowledge and Curriculum – I (2 credits)

### **Objectives:**

- $\checkmark$  To understand the meaning of education in various contexts
- $\checkmark$  To know the concept and branches of philosophy and its importance in education
- $\checkmark$  To understand the educational ideas of Indian thinkers of education with emphasis on its

educational implications for contemporary education system

### **Unit 1 : Concept of Education**

- a. Definitions and meaning of Education
- b. Formal, Informal and Non-formal Education
- c. Comparing education with teaching, training, literacy, mentoring, tutoring

#### Unit 2: Philosophical Concerns of Education

- a. Concept, nature and branches of Philosophy
- b. Understanding the process of knowledge and its comparison with information and skill
- c. Relationship between education and philosophy

### **Unit 3 : Indian Educational Thinkers**

- a. Mahatma Gandhi
- b. Rabindranath Tagore
- c. J. Krishnamurti

- 1. Bhatia, K. K. & Narang, C. I., Philosophical and Sociological Basis of Education, Prakash Brothers, Ludhiana.
- 2. Biswas, A. & Agarval, J. C., Seven Indian Education, Asian Prakashan Grugh, New Delhi.
- 3. Chaube, S. P. & Chaube, Akhilesh, Philosophical and Sociological Education, Vinod Pustak Mandir, Agra-2.
- 4. Huda, N. 1992. *Teaching English to Indian Pupils*. New Delhi: Commonwealth Publishers.
- 5. Kachru, B.B. 1983. *Indianisation of English: the English language in India*. Delhi: Oxford University Press.
- 6. Krishnamurti, B.H. 1998. *Language, Education and Society*. New Delhi: Sage Publications.
- 7. Singh, R.P. (ed) 1993. *Indian Education: in-depth studies*. New Delhi: Commonwealth Publishers.

# **CPS 3 : Assessment for Learning (4 credits)**

### **Objectives:**

- $\checkmark$  To compare and understand the concepts of measurement, assessment and evaluation
- $\checkmark$  To enable the learners to use some basic statistical techniques for educational purposes
- ✓ To classify the instructional objectives and incorporate all three major domains; cognitive, affective and psychomotor in their classroom teaching.
- ✓ To understand the types of learner assessment and test items with reference to their subjects of teaching and learning objectives
- ✓ To understand the need and importance of thinking skills in the day-to-day classroom teaching.
- $\checkmark$  To learn to develop various thinking skills in the students using various techniques

### Unit 1: Measurement, Assessment, Evaluation

- a. Concept and characteristics of measurement and evaluation
- b. Concept and characteristics of assessment
- c. Comparison between measurement, assessment and evaluation

### **Unit 2 : Statistics in Education**

- a. Measures of Central Tendency
- b. Percentiles and Percentile Rank
- c. Measures of Variability

### Unit 3: Taxonomy of Instructional Objectives

- a. Cognitive Domain
- b. Affective Domain
- c. Psychomotor Domain

### Unit 4: Types of Assessment

- a. CRT vs. NRT, Formative vs. Summative
- b. Continuous Comprehensive Evaluation (CCE) : Issues and challenges
- c. Classroom Assessment Techniques

### **Unit 5 : Constructing Various types of Test Items**

- a. Multiple Choice Test Items
- b. Types of Questions (length): Very Short Answer, Short Answer, Essay Type
- c. Types of Questions (Content): Factual, Inferential, Referential, Open ended

### Unit 6: Thinking Skills : concept, characteristics and techniques to develop it.

- a. Problem Solving
- b. Creative Thinking
- c. Critical Thinking

- 1. Mangal, S. K. Statistics in Psychology and education. Tata MacGrow Hill Publication, New Delhi.
- 2. Bloom & Krathwohl, Taxonomy of Educational Objectives, Longman Group Limited, London.
- 3. Bachman, L.F. 1990. *Fundamental Considerations in Language Testing*. Oxford: Oxford University Press.
- 4. Bachman, L.F. and A.S. Palmer. 1996. *Language Testing in Practice*. Oxford: Oxford University Press.

# **CPS – 4** Language Across the Curriculum (2 credits)

### **Objectives:**

- $\checkmark$  To make them aware of ESP concept
- ✓ To help them understand linguistic background of the learners
- $\checkmark$  To introduce teaching of oral communication across the curriculum

#### **Unit 1 : English for other Subjects**

- a. English for education and social science
- b. English for science and Technology
- c. English for specific Purposes

#### Unit 2: Language in Social Context and its Implications

- a. Language, Dialect, Multilingualism and Bilingualism
- b. First Language and Second Language
- c. Language Function for Social Purpose

### Unit 3: Teaching of spoken English across Carriculum

- a. Concept and nature of fluency tasks
- b. Role of Listening and other techniques in Learning Spoken English
- c. Activities and Tasks aimed at Promoting Spoken English

- 1. Peter Trudgill (2000) Sociolinguistics: An Introduction to Language and Society, Penguin
- 2. G V Vyavahare (2007) Language Funcations for Social Interaction, Gamdi Press, Anand.
- 3. Mary Slattery & Jane Willis (2001), English for the Teacher, Cambridge University Press.

# **CPS – 5 : Error Analysis and Remedial Teaching (2 credits)**

### **Objectives:**

- $\checkmark$  To enable the trainees to understand various types of linguistic errors
- $\checkmark$  To enable the trainees to understand 'what' and 'why' of remedial teaching
- $\checkmark$  To allow the trainees to understand the role of error analysis in remedial teaching

#### **Unit 1: Definition and Scope of Remedial Teaching**

- a. Regular teaching and remedial teaching
- b. Changing concepts of remedial teaching
- c. Indentifying learners problems and designing a remedial programme

#### Unit 2: Role of Error Analysis in a Remedial Programme

- a. Error vs Mistake
- b. Definition, nature of error
- c. Classification, types and interpretation of errors

#### **Unit 3: Scope of Remedial Programmes**

- a. Remedial programmes for language enrichment with focus on grammar and vocabulary
- b. Remedial programmes for study skills
- c. Remedial programmes for improving reading and writing skills

- 1. Ellis, R. (1986). *Understanding Second Language Acquisition*. Oxford: Oxford University Press.
- 2. Rivers, W. (1968). *Teaching Foreign Language Skills*. Chicago: University of Chicago Press.
- 3. Richards, J. (Ed.), *Error analysis: Perspectives on Second Language Acquisition*. Essex: Longman.
- 4. Krashen, S. (1982) *Principles and Practice in Second Language Acquisition*. Oxford: Pergamon Press.

# EPC – 2 : Literature in the Classroom (2 credits)

### **Objectives:**

- $\checkmark$  To know the role and importance of literature as authentic material
- $\checkmark$  To understand various forms of literature and their use in English language teaching
- $\checkmark$  To learn to read and interpret the literary texts effectively
- $\checkmark$  To prepare need based tasks and materials based on literature for the students

### Unit 1: Teaching literature : Why, What and how (Integrating language and literature)

- a. Teaching literature as authentic material
- b. Cultural and language Enrichment
- c. Discussion of authentic material in the form of dramas, short stories& poems from the internet

### Unit 3: Study of form: poetry, drama, prose, fiction

- a. Reading poetry –Four level of teaching poetry –Phonological level, lexical level, semantic level, syntactic level
- b. Teaching short stories in English language classroom
- c. Preparation of Teaching aids –Charts, collages, puppets, recording.

### **Unit 4 : Literature in the classroom**

- a. Literature and self-access -Meaning & concept
- b. Worksheets to guide students in their reading
- c. Material design and lesson planning: novels, short stories, plays and poetry

### References

- 1. Collie, Joanne and Slater, Stephen (1987). Literature in the Language Classroom. New Delhi : Cambridge University Press.
- 2. Lazer, Giliian (2009). Literature and language Teaching. New Delhi : Cambridge University Press.
- 3. Parkinson, B. (--). Teaching Literature in Second language Acquisition. New Delhi : Cambridge University Press.
- 4. Jadeja, R. & Joshi, P. (ed.) (2010). Literature Education. Vallabh Vidyanagar : H M Patel Institute of English Training & Research.

# <u>Semester – 3</u>

### **CPS – 6 : Methods of Teaching English: Advanced Learners (2 credits)**

### **Objectives:**

- $\checkmark$  To provide historical perspective of language education
- To make them familiar with latest development in ELT
- $\checkmark$  To teach use of ICT, literature and other discipline

#### Unit 1: Methods and Approaches of ELT

- a. Approaches and methods in language teaching
- b. The oral approach and situational language Teaching
- c. The Audiolingual Method

#### Unit 2: Major Approaches to ELT & Recent Developments in ELT

- a. Total Physical Response
- b. Community Language Learning, Communicative Language Teaching
- c. Competency-Based Language Teaching, Cooperative Language Teaching

#### **Unit 3: Recent Trends in ELT**

- a. Materials for ELT
- b. Use of ICT in language Teaching
- c. English for Specific Purposes

- 1. Allan, M. 1985. Teaching English with Video. Harlow: Longman.
- 2. Arneil, S. and Holmes, M. 1999. Juggling Hot Potatoes: decisions and compromises in creating authoring tools for the web. *ReCALL* (11/2): 5-12.
- 3. Beatty, K. 2003. *Teaching and Researching CALL*. London: Longman.
- 4. Chapelle, C.A. 2001. *Computer Applications in Second Language Acquisition*. Cambridge: Cambridge University Press.
- 5. Larsen-Freeman (2000). Techniques and Principles in Language Teaching. Oxford.

# <u>Semester – 4</u>

# PE 5: Gender, School and Society (2 credits)

### **Objectives:**

- $\checkmark$  To understand the gender issues prevailing in the school and society
- ✓ To know about the efforts of the government and non-government agencies to eradicate gender issues from school and society
- $\checkmark$  To make them aware of the possible solutions for resolving the gender issues
- $\checkmark$  To understand the process of socialization and the role of various agencies in it.

#### Unit 1: Gender Issues in the school and Society

- a. Concept and issues of gender and sex
- b. Gender equality in society and education
- c. Issues of paternity and feminity

#### Unit 2: Resolving Gender Issues and Women Education

- a. Various policies and initiatives by the government
- b. Role of school, society and teacher
- c. Role of Media

### Unit 3: Socialisation Process in School and Society

- a. Meaning of Socialisation
- b. Process of Socialisation
- c. Agencies of Socialisation : family, school and society

- 1. Mathur, S. S. 2008. A Sociological Approach to Indian Education. Agra. Agrawal Publication
- 2. Chandra, S.S. & Sharma R. K. 2008. Principles of Education. New Delhi.Atlantic Publications.
- 3. Agrawal, J. C. 2004. Teacher and Education in a Developing Sociiety. New Delhi. Vikas.Publishing House
- 4. Sharma, R. N. 2006. Principles and Techniques of Education. Delhi. Surjeet Publications.

# PE 6 : Knowledge and Curriculum – II (2 credits)

### **Objectives:**

- ✓ To understand the educational ideas of the western thinkers of education and its educational implications
- $\checkmark$  To know sociological aspects of education and its importance
- $\checkmark$  To understand the process of curriculum process
- $\checkmark$  To know the factors influencing curriculum process
- ✓ To understand teachers' role in curriculum development

### Unit 1: Western Educational Thinkers

- a. Plato
- b. John Dewey
- c. Martin Buber

### **Unit 2 : Sociological Aspects of Education**

- a. Concepts of Socialization, Culture, Democracy
- b. Characteristics of Indian Society
- c. Social change : meaning and role of education.

### Unit 3: Curriculum : Process, Factors and Teachers' Role

- a. Meaning and nature of curriculum
- b. Process of framing curriculum, designing syllabus and preparing textbooks
- c. Philosophical, Social, Cultural and Political Factors affecting the curriculum process
- d. Analysis of English Language textbooks and course books

- 8. Bhatia, K. K. & Narang, C. I., Philosophical and Sociological Basis of Education, Prakash Brothers, Ludhiana.
- 9. Biswas, A. & Agarval, J. C., Seven Indian Education, Asian Prakashan Grugh, New Delhi.
- 10. Chaube, S. P. & Chaube, Akhilesh, Philosophical and Sociological Education, Vinod Pustak Mandir, Agra-2.
- 11. Huda, N. 1992. Teaching English to Indian Pupils. New Delhi: Commonwealth Publishers.
- 12. Kachru, B.B. 1983. *Indianisation of English: the English language in India*. Delhi: Oxford University Press.
- 13. Krishnamurti, B.H. 1998. Language, Education and Society. New Delhi: Sage Publications.
- 14. Singh, R.P. (ed) 1993. *Indian Education: in-depth studies*. New Delhi: Commonwealth Publishers.

# **PE 7 : Creating an Inclusive School (2 credits)**

### **Objectives:**

- ✓ To bring about an understanding of the 'cultures, policies and practices' that need to be addressed in order to create an inclusive school.
- ✓ To make them understand inclusive education in Indian and Gujarat context.
- ✓ To make them understand the physically and mentally handicapped with the general community as equal.

### **Unit 1: An introduction to inclusive School**

- a. Meaning and concept of inclusivity
- b. Concept of an inclusive school
- c. NCF and UNESCO recommendations

#### Unit 2: Inclusive Education and its approach

- a. Inclusive education in Indian context
- b. Traditional approach vs Inclusive approach
- c. Inclusion and social justice

### **Unit 3:Teachers role in Inclusive school**

- a. Inclusive education with reference to Gujarat
- b. Physically exceptionally children
- c. Psychologically exceptionally children

- 1. Whitney Rapp, Katerina Arndt, 2012, Teaching Everyone: An Introduction to Inclusive Education, Paulh Brooks Publication, USA.
- 2. Mangal S K. 2012, Essentials of Educational Psychology, PHI learning Private limited, New Delhi.
- 3. http://www.ehow.com/info\_7904811\_principles-inclusive-education.html

# **CPS 7 : Optional Courses (2 credits)**

# **CPS 7a Methods of Teaching Sanskrit**

### **Objectives:**

- ✓ To learn the basic grammar of Sanskrit language, especially covering all the points covered in the textbooks
- ✓ To read and understand some exemplary texts of Sanskrit Literature and learn to utilize them in teaching Sanskrit
- ✓ To know the methods, approaches and techniques in Sanskrit language teaching
- ✓ To prepare lesson plans, tasks, tests for the Sanskrit language learners

### Unit 1: Basic Sanskrit Grammar (Standard VI to X)

- a. वर्णमाला -Vowels and consonants in Sanskrit, Numbers and Time in Sanskrit
- Noun Forms, Verb Forms and Pronoun Forms in all the three genders Formation of Participles ( कृदन्ताः ), Euphony (सन्धि), Compounds (समासाः)
- c. Review of Sanskrit Textbooks and Sanskrit Sambhashanam

### **Unit 2 : Introduction to Sanskrit literature**

- a. Four Vedas, Upanishadas : Introduction and some selected dialogues
- b. Ramayana and Mahabharata, श्रीमद्भगवद्गीता, पञ्चतन्त्रम्, हितोपदेशम् ( some stories), भर्तृहरेः नीतिशतकम्
- c. Shankaracharya's Bhajgovindam, Prashnottar Ratnamalika

### Unit 3: Sanskrit Language Teaching and Assessment

- a. SLT approaches, methods and techniques
- b. Lesson planning –prose, poetry and grammar lessons
- c. Construction of test items

### References

1. Narendra. संस्कृतस्य व्यवहारिकस्वरूपम् । Functional Sanskrit: Its communicative aspect.

Pondicherry: Shri Aurobindo Ashram, Trust

- 2. Rao, S. K. (2006). Effective Methods of Teaching Sanskrit. New Delhi : Cyber Tech Publications.
- 3. Joglekar, K. M. (1911). Bhartrihari : Niti and Vairagya Shatakas. Bombay : Oriental Publishing Company.
- 4. Sanskrit Textbooks from Std. 6 to Std. 12 published by Gujarat State Textbook Board.
- 5. Kale, M.R., A Higher Sanskrit grammar

# **CPS 7b : Methods of Teaching Computer Skills**

### **Objectives:**

- $\checkmark$  To enable the trainees to understand the use of role of technology in 21<sup>st</sup> century
- $\checkmark$  To allow the trainees to have access to various computer applications
- $\checkmark$  To motivate the trainees to go beyond the textbooks for language teaching

#### **Unit 1 : Introduction to Computer**

- a. Basics of computers
- b. Uses of technology in the classroom
- c. Role of technology in fostering student centric learning atmosphere

### **Unit 2 : Computer Application**

- a. MS Office (Word, PPT, Excel)
- b. Internet resources for learning
- c. Social Networking

### **Unit 3 : Computer Instructions**

- a. Methodological issues
- b. Structuring the practical tasks, ICT Integrated lesson
- c. Internet and lesson planning

- 1. Clive Gifford, Using Computer in Education Infreforce Publication Ltd., Kensigton High Stress, London w. 9 5 NP.
- 2. Ahalpara D P and others (2001) Introduction to Computers Std. 9/10. Gujarat, S. B. S. Textbooks, Gandhinagar.
- 3. Chapelle, Carol. Computer Applications in Second Language Acquisition. Cambridge University Press.

# **CPS 7c : Fundamental Concepts of Integral Education**

### **Objectives:**

- $\checkmark$  To know about the life and works of Shri Aurobindo and the Mother
- $\checkmark$  To understand the concept and aims of Integral Education
- $\checkmark$  To learn the basic principles of Integral Education and its educational implications

### **Unit 1 : Introduction to Integral Education**

- a. Life and works of Shri Aurobindo and the Mother
- b. Concept of Integral Education
- c. Aims of Integral Education

### Unit 2: Some Important Aspects of Integral Education

- a. Five Elements of Education
- b. Nothing Can be Taught
- c. From the Near to the Far and the Learning Process

### Unit 3 : Applications of integral education

- a. Teaching of various subjects through the methods of integral education
- b. Inculcating Discipline
- c. Becoming an Integral Teacher

- 1. Ranade S. (2006). *Introduction to Integral Education*. Auroville : Sri Aurobindo International Institute of Educational Research.
- 2. Mukherjee J K. (2008). *Principles and Goals of Integral Education*. Pondicherry : Sri Aurobindo Ashram Trust.
- 3. Dowsett, Norman et.al.(ed.)(2009). *The True Teacher*. Pondicherry : Sri Aurobindo Ashram Trust.
- 4. Thanki, Jyoti (1991). *Shri Matajinu Jeevan Karya*. Vallabh Vidyanagar : Sardar Patel University.
- 5. Joshi, Kireet (1999). Education for Tomorrow. Delhi, Dharam Hinduja Internatioinal Centre of Indic Research.
- 6. Partho (2007). Integral Education. Pondicherry. Sri Aurobindo Society.

# **CPS 7d : Materials Development and Evaluation (2 credits)**

### **Objectives:**

- $\checkmark$  To help trainees understand various types of materials for language teaching
- To enable the trainees to have firsthand experience of producing and evaluating ELT materials
- ✓ To enable the trainees to understand the significance of need-based materials in teaching learning process

#### Unit 1: ELT Materials: Types & Use

- a. Authentic Materials: Advantages and Limitations
- b. CALL Materials and ELT
- c. Printed Materials: Advantages and Limitations

#### Unit 2 Need based materials production

- a. Principles of Needs Analysis
- b. Principles of Materials Production
- c. Materials for teaching LSRW skills

### Unit 3 Materials Evaluation

- a. Principles of evaluating different types of materials
- b. Significance of teaching-learning objectives
- c. Evaluating a syllabus/ course

- 1. Arnold, Jane. 1998. *Affect in Language Learning*. Cambridge: Cambridge University Press.
- 2. Thornbury, Scott. 2003. *About Language*. Cambridge: Cambridge University Press.
- 3. Tomlinson, Brian. 1998. *Materials Development in Language Teaching*. Cambridge: Cambridge University Press.
- 4. Yule, George. Reprint 2003. *The Study of Language*. Cambridge: Cambridge University Press
- 5. Byram, Michael & Michael Fleming. (eds) 1998. *Language Learning in Intercultural Perspective*. Cambridge: Cambridge University Press.

# **CPS 7e : Value Education (2 credits)**

### **Objectives:**

- $\checkmark$  To make them aware about significance of value
- $\checkmark$  To make them understand the role of education in inculcating values among the learners
- $\checkmark$  To make them understand the significance of imparting value education

### Unit 1 : Introduction to Value Education

- a. Value education: definitions, nature & scope
- b. Value education vs. value based education: comparison
- c. Types of values : Human, Family, Ethical, Social

### **Unit 2 : Primary Concerns for and Approaches to Value Education**

- a. Objectives of value education in modern world
- b. Value teaching vs. value inculcation, Holistic vs. Specific Approach
- c. Value Clarification Approach

### Unit 3 : Value education programme

- a. Activities and programmes for value education at school/college/state/national levels
- b. Role of various agencies, parents, teachers, principals, school and religious institutes in Value education
- c. Various views on value education: UNESCO, NCF2005&2009, NCERT, NCTE and commissions

- **1.** Chitakra, M. G. (2003). Education and Human Values. New Delhi : A.P.H. Publishing Corporation.
- **2.** Chakravarthy, S. K. (1999). Values and Ethics for Organisations. New Delhi : Oxford University press.
- **3.** Kaul, G. N. (1975). Values and Education in Independent India. Mumbai : Associated Publishers.
- 4. Ruhela, S. P. (1986). Human Values and Education. New Delhi : Sterling Publication.

# **CPS 7f School Administration and Management**

### **Objectives:**

- $\checkmark$  To make them aware about school administration and the controlling authorities
- $\checkmark$  To make them understand what is management
- $\checkmark$  To make them understand role and duties of stakeholders of education

### Unit 1: School Administration

- a. Scope, characteristics and Principles of School administration
- b. Controlling authorities of school: Government and Management
- c. Institutional Planning

### Unit 2: School Organization and Management

- a. The Managing Committee: Its Role, Constitution and Functions
- b. Supervision and Inspection
- c. Parent-Teacher Association and Voluntary Organizations

### Unit 3: Role and Duties of Stakeholders of Education

- a. Principal, Supervisor
- b. Teacher
- c. Non-Teaching Staff

- 1. Pandey, Dr. Ramshakal (2007), Education in Emerging Indian Society, Vinod Pustak Mandir, Agra-2.
- 2. S P Chaube & A Chaube, 1995, School Organisation, Vikas Publishing House PVT LTD, New Delhi.
- 3. P.V.V Satya Narayan, G Krishna, D. Bhaskara Rao, 2007, School Administration and Management, Sonali Publications, New Delhi.

# EPC 3 : Critical Understanding of ICT (2 credits)

### **Objectives:**

- ✓ To prepare the trainees to use technology in language classroom
- ✓ To help trainees interpret and adapt ICTs in line with educational aims and principles
- ✓ To explore ICTs along three broad strands teaching; learning and administrative

### **Unit 1: Theoretical Perspective**

- a. Multimedia for ELT and its advantages
- b. CALL: An overview
- c. Bringing Language Teaching to life with Technology

### Unit 2: Using Software and Utilities for ELT

- a. Hot Potatoes
- b. Audacity
- c. Power Point, Interactive Whiteboard

### Unit 3: Using web tools for language learning & teaching

- a. Interactive Platforms
- b. Live sessions
- c. Blogs, Wikis/groups

- 1. Allan, M. 1985. *Teaching English with Video*. Harlow: Longman.
- 2. Arneil, S. and Holmes, M. 1999. Juggling Hot Potatoes: decisions and compromises in creating authoring tools for the web. *ReCALL* (11/2): 5-12.
- 3. Beatty, K. 2003. *Teaching and Researching CALL*. London: Longman.
- 4. Chapelle, C.A. 2001. *Computer Applications in Second Language Acquisition*. Cambridge: Cambridge University Press.
- 5. Dudeney, Gavin. 2000. *The Internet and the Language Classroom*. Cambridge: Cambridge University Press.
- 6. Eastment, D. 1999. *The Internet and ELT*. The British Council.

# **EPC 4 : Understanding the Self (2 credits)**

### **Objectives:**

- $\checkmark$  To understand self in the social, cultural and spiritual context.
- ✓ To understand the role and importance of physical and mental health in life and in the teaching profession.
- $\checkmark$  To learn to maintain physical and mental health with the help of Yoga.
- ✓ To learn to collaborate and contribute meaningfully in team efforts by developing healthy relationships with the team members.
- ✓ To learn to develop our own vision/philosophy of life.

### Unit 1 : Concept of Self and Self-development

- a. Indian concept of self and Self-development
- b. Western concept of self and Self-development
- c. Self and self-development in contemporary world

### Unit 2 : Knowing your self

- a. Self-image, Identity of self
- b. Self-awareness : Physical, mental, emotional and spiritual
- c. Techniques for knowing and healing the self : Self-observation, Vipashyana, Meditation, Yoga and Pranayam, Self-healing techniques

### Unit 3 : Self-development in Education

- a. Processes and Teaching for Self-development
- b. Concept and types of Personality and Personhood,
- c. Personality Development Programme

- Sinha, Jadunath. 2008. Indian Psychology (Vol. I and II). Delhi: Motilal Banarasidas Publishers Private Limited.
- Ranjan, Sanjeev. 2013. The Seven Mystical Laws of Self Healing. New Delhi: Life Positive Publications.
- 3. Joseph, K.S. 2007. Empower Yourself. Mumbai: Better Yourself Books.
- Parsloe, Eric. 2000. The Manager as Coach and Mentor. Hyderabad: University Press (India) Limited.