

H M Patel Institute of English Training & Research

Vallabh Vidyanagar

IQAC Action Plan (Proposed)

Academic Year 2021-22



Sr. No.	Activity under IQAC	OUTCOMES
August 2021		
1	Student Orientation Programme for B.Ed. 2nd Year Course and Activities	2nd Year students will be oriented to the course and activities to be conducted in the academic year
2	Workshop on NEP 2020	Students will participate in the workshop and derive major ideas from NEP 2020 and present in front of the class
3	Educational Visit to Sardar Patel House at Karamsad	2nd Year B.Ed. Trainees will visit the Sardar Patel House and Memorial and know the historical background of the life of Sardar Patel and the national independence movement
4	National Level Webinar on NEP 2020	A Webinar will be conducted on "Envisioning Teaching and Learning in the light of National Education Policy 2020
5	Founder's Day Celebration on 27th August, 2021	The Founder's Day will be celebrated on 27th August – Birthday of Dr H M Patel Sir. One ELT expert will be invited for conducting a session in English Language Teaching.
September 2021		
6	Student Induction Programme (SIP) 2021 (For New Batch of B.Ed.)	First year students of B.Ed. (English) will be oriented to the course, activities to be conducted in the academic year and will be made aware of teaching profession, vision and mission of the institute and the capacity and standard of the college in the carrier building of the English language teachers Moreover, some expert sessions on various topics will be planned by inviting guest speakers and local level field visit of Sardar Patel Memorial will be arranged. At the end of SIP, one cultural programme will be planned with the help of new students
7	English Enrichment Programme (EEP)	The trainees will be given experience of language skills everyday by the faculty members on various topics of functional English and the use of language
8	Micro-Teaching Programme	The demonstration of Micro teaching will be provided to the trainees and the micro-teaching skills' presentation will be conducted for a week in the groups
October 2021		
9	Gandhi Jayanti Celebration	There will be a guest session by one expert of Gandhian Philosophy
10	Cultural Programme with Navratri Celebration	There will be one cultural event along with Navratri celebration with <i>Aarti</i> and <i>Garba Utsav</i> on any one day during the <i>Navratri</i>

11	Simulation Programme (Practice Teaching)	There will be demonstrations by the faculty members on various methods of simulation. Then, the trainees will prepare their plans and present the same in their groups in front of the supervisor
November 2021		
12	Talent Week – Inter-College Competitions at the Institute	One talent week will be organised that will include various inter-college competitions for example – Elocution, Poetry Recitation, Light-vocal solo, One Act Play, Poster-making, Rangoli, Anchoring, etc.
13	Expert Sessions on Education & ELT	A few sessions by experts will be arranged on major topics of each paper of the syllabus. The respective paper convener will arrange such sessions.
14	Participation in the University Youth Festival	The trainees will be motivated to participate in the youth festival organized by the university
15	Workshop on <i>Art in Education</i>	One-day workshop on Art in Education will be arranged for the Semester-I trainees
16	Workshop on <i>Reflective Reading</i>	One-day workshop on Reflective Reading will be arranged for the Semester-I trainees
17	Academic Visit to an innovative learning centre	One academic visit will be organised for one day to the nearby educational institutions so that the trainees can learn the innovative ways of teaching practices going on in such institutions
December 2021		
18	CTET Guidance Sessions	The guidance sessions on CTET – Central Teacher Eligibility Test will be arranged for the last batch trainees and the previous years' trainees of the institute. It will include pre-test, daily sessions and post-test.
19	Internal Theory and Practical Examinations	The prelim (Internal) Examinations will be conducted at the institute that will include both the practical & theory papers
January 2022		
20	National Voters' Day	There will be a celebration of National Voters' Day under which a quiz will be organised for the trainees
21	The Republic Day (26th January)	One patriotic event will be planned on this day after the flag-hoisting
February 2022		
22	Sem-II Syllabus Orientation	The trainees will be oriented to the syllabus and the activities to be conducted throughout the semester
23	Annual Sports Day	One institute-level sports event will be arranged for the trainees of both the years. The winners in each sport will be sent to the University level sport meet.
24	National Conference	One National level Conference will be organised at the institute

25	Stray-Lessons (Sem-II) & Block-teaching (Sem-IV) in L1 (Practice Teaching in School)	The trainees will be sent in groups to various schools for practice teaching. The faculty members will be the supervisors of such groups. Moreover, they will be oriented to the submissions to be done in the stray-lesson & block-teaching programme in schools.
March 2022		
26	Stray-Lessons (Sem-II) & Block-teaching (Sem-IV) in L1 (Practice Teaching in School)	The trainees will be sent in groups to various schools for practice teaching. The faculty members will be the supervisors of such groups.
27	Celebration of International Women Day	The celebration of the International Women Day will be conducted under the Women Cell of the Institute. A guest session will be arranged for the same.
28	IQAC Expert Lecture Series	A lecture series on various topics of English Language Teaching will be organised at the institute. It would be online.
April 2022		
29	One-week Workshop on ICT Tools and Web Platforms for Teaching	One-week workshop on ICT Tools and Web Platforms for teaching English will be organised at the institute.
30	Administrative Staff Development Programme (ASDP)	One administrative staff development programme will be organised for the admin staff of various institutions.
31	Internship Programme of Semester-IV (4-6 weeks)	Semester-IV trainees will be provided another internship for 4-6 weeks in secondary schools. This will also include a couple of submissions.
May 2022		
32	Internal Theory and Practical Examinations	The prelim (Internal) Examinations will be conducted at the institute that will include both the practical & theory papers
June 2022		
33	Remedial Teaching Programme	Remedial teaching programme will be arranged for the trainees in order to enable them in the weaker areas of the syllabus
34	International Yoga Day	The International Yoga Day on 21st June will be celebrated at the institute in order to provide the trainees with experience of yoga and its importance in this modern living.



Principal
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