

H M Patel Institute of English Training and Research
Vallabh Vidyanagar

Minutes – 65

A meeting of the Board of Governors of this Institute was held in the Conference Room of H M Patel Institute of English Training and Research on Tuesday, the 12th March 2019 at 10 a.m.

The following members were present:

1. Er. Bhikhubhai B Patel, Chairman, Charutar Vidya Mandal
2. Dr. S G Patel, Secretary, Charutar Vidya Mandal
3. Prin. R C Talati, Hon. Jt. Secretary, Charutar Vidya Mandal
4. Dr. Amrita Patel, Ex-chairperson, NDDDB, Anand
5. Dr. Sulbha Natraj (Special Invitee)
6. Dr. Hitesh Bhagat, RIE, Bangalore (representative of Director of RIE)
7. Dr. Rajendrasinh Jadeja, Director, CDC
8. Mr. Hitesh Dave, Principal DIET, Anand (representative of Director of GCERT)
9. Dr. N V Bose, Principal

Vice Chancellor, Sardar Patel University, Vallabh Vidyanagar, Prof. Javed Khan(Special Invitee), Principal Secretary, Education Department, Govt. of Gujarat, the Commissioner of Higher Education, Govt. of Gujarat. and Shri Manish Patel Vice President, CVM.could not attend the meeting due to prior engagement. The representatives of RIE, Bangalore and GCERT, Gandhinagar were present in the meeting.

The members were welcomed by the Chairman Er. Bhikhubhai B Patel. With the permission of the Chair, the items of Agenda were taken up for discussion and the following business was transacted.

Block A **Minutes and Actions Taken**

65-1 Confirmation of the minutes of the meeting of Board of Governors held on Thursday, 15th March 2018 at 09.30 a.m. The minutes were circulated under Ref. No.17/A-685, dated 21 March 2018.

There were no suggestions for correction, and the minutes of BOG meeting 64 was unanimously confirmed.

65-2 The Board considered the implementation of recommendations made in the last meeting.

Block B **Institute Faculty and Staff**

- 65-3 (i) Dr. Jui R Upadhyay, Adhyapak Sahayak, (Self Finance component) resigned from the Institute with effect from 07-06-2018. This information was noted and the Board approved the same.
- (ii) Shri Kishan Joshi, Teacher Trainee (Self Finance component), resigned from the Institute with effect from 07-06-2018. This information was noted and the Board approved the same.
- (iii) Shri Sandipkumar B Pamar, Hamal cum Driver in Self Finance component at the Institute is placed on a fixed pay and one year contract with effect from 01-11-2018 to 31-10-2019. This information was noted and the Board approved the same.
- (iv) Shri Vihankumar R Solanki, Hamal in Self Finance component at the A D Patel Institute of Technology, New Vallabh Vidyanagar is transferred to our Institute with effect from 01-07-2018. This information was noted and the Board approved the same.
- (v) Shri Chetan D Patel, appointed as a Teacher Trainee, (Self Finance component) at the Institute with effect from 16-07-2018. This information was noted and the Board approved the same.
- Shri Chetan Patel, Teacher Trainee(Self Finance component), resigned from the Institute with effect from 18-09-2018. This information was noted and the Board approved the same.
- (vi) Ms.Navodita Bhatt is appointed as a Teacher Trainee, (Self Finance component) at the Institute with effect from 16-07-2018. This information was noted and the Board approved the same.

(vii) Leave: The following members of the Institute were on leave which was granted as per rules.

Sr. No.	Name of staff	Leave duration	Type of Leave
1.	Shri Bakul Barad	17/09/2018 to 20/09/2018	Privilege Leave
		03/01/2019 to 05/01/2019	
2.	Shri J D Prajapati	18/02/2019 to 21/02/2019	Privilege Leave
3	Shri P R Maheta	26/04/2018 to 28/04/2018	Privilege Leave
		24/05/2018 to 30/05/2018	
4.	Shri V R Solanki	27/10/2018 to 30/10/2018	Privilege Leave
		27/11/2018 to 01/12/2018	
		10/12/2018 to 15/12/2018	
		19/11/2018 to 20/11/2018	Sick Leave

This information was noted and approved.

Block C **University Courses**

65-4 **Activities of Academic Programmes**

(i) Academic activities of this Institute are as under.

- [a] B.Ed. (English) Programme
- [b] M.A. (ELT) Programme
- [c] M.Phil. (ELT) Programme
- [d] Ph.D. (ELT) Programme

The board suggested that two qualified teachers for MA (ELT) and M.Phil (ELT) should be appointed from the next academic year.

The board suggested that possibilities of starting short term courses should be considered in the next academic year.

The Board noted and appreciated the MOU signed with Regional Institute of English, Bangalore.

The board expressed satisfaction on the functioning of academic activities at the institute.

Block D **Institute Activities**

65-5 Institute Library

- (i) The library is now digitized under the UGC Scheme for computerization of Library Services and with the help of the SOUL software from INFLIBNET-28,981 titles have already been entered.

(ii) The Library Committee examined the report of the librarian and recommended that 74 books worth Rs. 3,054=25 may be written off.

The board suggested that the books mentioned above could be displayed in the self access centre for students.

Block-E Grants

65-6 IASE Initial Grants (2002-03) Pending

The G.C.E.R.T. has taken up the matter of reimbursement of remaining grants with MHRD- New Delhi.

MHRD / GCERT	Grant Civil Work [INR]	Equipment [INR]	Total [INR]
1. Grant Sanctioned	46,90,000	30,00,000	76,90,000
2. Grant received as first installment	24,00,000	15,00,000	39,00,000
3. Expenditure	60,23,822	30,00,000	90,23,822
4. Grant to be received	22,90,000	15,00,000	37,90,000

The board suggested that reminders should be sent to GCERT for the release of the pending grant.

Block F Financial Matters

65-7

- (i) Revised Budget Estimates for the financial year 2018-19 including provisions for the remainder of the year through 31 March 2019, and
- (ii) Budget proposals for the financial year 2019-2020.

The Board approved the budget proposal

Vallabh Vidyanagar
No: 17/A -133
Date: 23/03/2019




Principal

Member Secretary Board of Governors
H M Patel Institute of English
Training & Research