

# H M Patel Institute of English Training and Research Vallabh Vidyanagar

## Minutes – 68

A meeting of the Board of Governors of this Institute was held on Tuesday, 10<sup>th</sup> May 2022 at 10.30 a.m.

The following members attended the meeting:

1. Er. Bhikhubhai Patel, Chairman, Charutar Vidya Mandal
2. Dr. S G Patel, Secretary, Charutar Vidya Mandal
3. Prin. R C Talati, Jt. Secretary, Charutar Vidya Mandal
4. Dr. Rajendrasinh Jadeja, Director, CDC
5. Dr. Sulabha Natraj, (Special Invitee)
6. Dr. Atanu Bhattachariya, Professor, Central University of Gujarat
7. Dr. BKS Vardhan, Director, RIE, Bangalore,
8. Dr. Parul Popat, Head, Department of English, Sardar Patel University
9. Dr. N V Bose, Principal, HMPIETR

**The following members could not attend the meeting due to prior engagement.**

1. Shri Manishbhai Patel, Vice President, Charutar Vidya Mandal,
2. The Vice Chancellor, The EFL University, Hyderabad,
3. The commissioner of Hr. Education, Govt. of Gujarat,
4. The Director, GCERT, Gandhinagar
5. The Vice chancellor, IITE, Gandhinagar.

The members were welcomed by the Principal, Dr. N V Bose and two new members were introduced. The Board welcomed Dr. BKS Vardhan, Director of RIE, Bangalore and Dr Parul Popat, Head of the department of English, Sardar Patel University.

With the permission of the Chair, Er. Bhikhubhai Patel, Chairman, Charutar Vidya Mandal, the items of Agenda were taken up for discussion and the following business was transacted:

68-1 Confirmation of the minutes of the meeting of Board of Governors held on Wednesday 12th, May 2021 at 10.30 a.m. The minutes were circulated under No.17/A-491 dated 17/06/2021.

There were no suggestions for correction, and minutes of BOG meeting 67 was unanimously confirmed.

68-2.1 Dr N V Bose informed the board that all the suggestions made in the last meetings were implemented.

Dr. Amrita Patel resigned from the BOG as she wished to disengage from BOG of H M Patel Institute of English Training and Research with effect from 20<sup>th</sup> May 2021 and her resignation was accepted by Hon. Chairman. Her contribution to the Institute is highly appreciated by the Board.

The Board noted the above information and expressed satisfaction.

**Block B**      **Institute Faculty and Staff**

68- 3 (i) Probation period of Adhyapak Sahayak and Junior Clerk

Sr.	Name	Designation	Appointment Date	2 years completed date
1	Dr. Maunas GThaker	Adhyapak Sahayak	09-07-2019	09-07-2021
2	Dr Rajnikant S Dodiya,	Adhyapak Sahayak	09-07-2019	09-07-2021
3	Dr. Rohit P Bagthariya,	Adhyapak Sahayak	11-07-2019	11-07-2021
4	Ms. Megha V Patel,	Adhyapak Sahayak	11-07-2019	05-08-2021
5	Mr. Vanraj B Devda	Junior Clerk	24/07/2020	24/07/2022

These employees completed 2 years' probation period satisfactorily.

- (ii) Contract renewal: Shri Sandipkumar B Parmar, Hamal cum Driver in (Self Finance component) with a fix salary of Rs. 16,292/= purely on temporary basis from: 01/11/2021.
- (iii) Ms. Megha Patel, Adhyapak Sahayak was granted Maternity Leave (06/09/2021 to 04/03/2022) = 180 days. She resumed her duties on 05/03/2022.
- (iv) Dr. Rohit Bagthariya, Adhyapak Sahayak was granted Paternity Leave (25/03/2022 to 08/04/2022) = 15 days. He resumed his duties on 09/04/2022.
- (v) Dr. N V Bose, Principal (GIA component) retiring on 14-06-2022 (AOH)
- (vi) Decision on in charge principal from 15<sup>th</sup> June, 2022

The Board appreciated the works done by Dr. N V Bose for the development of H M Patel Institute of English training and Research as principal for the last five years and wished him a happy retirement life.

Since Dr N V Bose is retiring on 14<sup>th</sup> June-2022, the Board recommended the name of Dr Mayur Parmar, the senior faculty, as the in charge principal from 15<sup>th</sup> June 2022 onwards till the regular principal is appointed.

The Board noted all the above information and approved the same.

**Block C**      **a. Academic Activities**

68-4

- (i) Founder's Day Celebration was held on 27<sup>th</sup> August 2021: Memorial Lecture by Dr.K N Anandan, Renowned Linguist and ELT Expert
- (ii) Students' Induction Programme (SIP) was organised from 1st to 15th Sept. 2021, for the new students of B.Ed. (English) programme 2021-22
- (iii) Obtained 4 Star Ranking in GSIRF (Gujarat State Institutional Ranking Framework) awarded by KCG, Gujarat for the year 2020-21
- (iv) Organised Online Expert Sessions in ELT from 10th to 19th June, 2021 for B.Ed. (English) trainees and Faculties of all the B.Ed. colleges of Gujarat state.
- (v) One-day National Webinar on NEP 2020 was organized by Alumni Association of HMPIETR on 6th August, 2021. The participants were convinced the importance of vocational education. The teacher trainees expressed their willingness to join skill focused courses on SWAYAM. Multilingual approaches will be used to teach languages and subjects.
- (vi) Academic Visit to Mitra Rehabilitation Centre (Innovative Learning Centre) on 26th November, 2021 for B.Ed. (English) trainees
- (vii) Two-day Online National Conference on **Discourse Oriented Pedagogy** for Language Classroom on 25th & 26th February 2022
- (viii) Two faculties attended the Faculty Development Programme arranged by KCG, Ahmedabad
- (ix) Two faculties attended Innovation Training Programme arranged by Innovation Cell KCG, Gujarat
- (x) Publications:
  - (1).Discourse Oriented Pedagogy ( To be launched on 30<sup>th</sup> May 2022)
  - (2) Current ELT Trends and Practices( To be launched on 30th May 2022)
  - (3) ELT Quarterly-Peer reviewed Journal

Dr BKS Vardhan has suggested that both Institutions could plan for exchange programmes and starting new short term courses in ELT.

Dr R P Jadeja proposed that materials for developing listening and speaking skills at primary level (Gujarati medium) could be designed at the institute.

Dr S G Patel has suggested that intensive training programmes for in-service teachers should be offered with a view to developing their communication skills in English.

**The Board noted the information mentioned above and appreciated the initiatives taken by the principal and faculty.**

#### **b. NAAC Accreditation Preparation (3rd Cycle)**

Phase-1: All pending AQARs submitted online and approved by NAAC  
**(Accepted on 28/08/2021)**

Phase-2: Applying to NAAC-PAC (Provisional Assessment for Colleges) with financial assistance of IITE (Application process will be completed by **15<sup>th</sup> September-2022**)

Phase-3: Collecting data for NAAC application is already started for 3<sup>rd</sup> Cycle (Application process will be completed by **31<sup>st</sup> October-2022**)

Hon. Jt. Secretary, Shri R C Talati suggested that the institute should submit the application for GSIRF.

**The Board noted the information mentioned above and approved the same.**

#### **c. Institute Library**

- i. The library is now digitized under the UGC Scheme for computerization of Library Services and with the help of the SOUL software from INFLIBNET-29140 titles have already been entered.
- ii. E-Resources. The library has now 253 E-Books and 37 articles focusing on New Curriculum.
- iii. Subscription: 25 Magazines and Journals and 6 Newspapers.
- iv. Online membership with British Council Library, Two e-journals of Education.

**The Board noted the information given and expressed their satisfaction.**

**Block E**      **IASE Grants (2002-03)**

68-5      The G.C.E.R.T. had taken up the matter of reimbursement of remaining grants with MHRD- New Delhi.

	<b>MHRD / GCERT</b>	<b>Grant Civil Work [INR]</b>	<b>Equipment [INR]</b>	<b>Total [INR]</b>
1.	Grant Sanctioned	46,90,000	30,00,000	76,90,000
2.	Grant received as first installment	24,00,000	15,00,000	39,00,000
3.	Expenditure	60,23,822	30,00,000	90,23,822
4.	<b>Grant to be received</b>	22,90,000	15,00,000	37,90,000

**The Board suggested that reminders should be sent to GCERT, Gandhinagar for the release of the pending grant along with personal approach.**

**Block F**      **Financial Matters**

68-6      Budget-2022-23

- (i) Revised Budget Estimates for the financial year 2021-2022 including provisions for the remainder of the year through 31 March 2021, and
- (ii) Budget proposals for the financial year 2022-2023

**The Board approved the budget proposal.**

**All Board members were satisfied with progressive activities carried out at the institute under the leadership of Dr N V Bose. The meeting ended with a vote of thanks by the principal.**

Vallabh Vidyanagar  
No: 17/A - 134  
Date: 06 /05/2022



  
Principal

Member Secretary, Board of Governors  
H M Patel Institute of English  
Training & Research