

**H M Patel Institute of English Training and Research
Vallabh Vidyanagar**

Minutes – 69

A meeting of the Board of Governors of this Institute was held on Wednesday, 15th March 2023 at 10.30 a.m.

The following members attended the meeting:

1. Er. Bhikhubhai Patel, Chairman, Charutar Vidya Mandal
2. Shri Ramesh Talati, Jt. Secretary, Charutar Vidya Mandal
3. Dr. Rajendrasinh Jadeja, Director, CDC
4. Dr. Sulabha Natraj, (Special Invitee)
5. Dr. Atanu Bhattachariya, Professor, Central University of Gujarat
6. Dr. R K Mandaliya, OSD, CVM University
7. Dr. Parul Popat, Head, Department of English, Sardar Patel University
8. Dr. Mayur Parmar, Incharge Principal, HMPIETR

The following members could not attend the meeting due to prior engagement.

1. Shri Manishbhai Patel, Vice President, Charutar Vidya Mandal,
2. Dr. S G Patel, Secretary, Charutar Vidya Mandal
3. Vice Chancellor, The EFL University, Hyderabad,
4. The commissioner of Hr. Education, Govt. of Gujarat,
5. Director, GCERT, Gandhinagar
6. Vice chancellor, IITE, Gandhinagar.

The members were welcomed by the I/c Principal, Dr. M D Parmar and new member was introduced. The Board welcomed. Dr. R K Mandaliya, OSD, CVM University.

With the permission of the Chair, Er. Bhikhubhai Patel, Chairman, Charutar Vidya Mandal, the items of Agenda were taken up for discussion and the following business was transacted:

69-1 Confirmation of the minutes of the meeting of Board of Governors held on Tuesday 10th, May 2022 at 10.30 a.m. The minutes were circulated under No.17/A-134 dated 05/06/2022.

There were no suggestions for correction, and minutes of BOG meeting 68 was unanimously confirmed.

69-2 Dr Mayur Parmar informed the board that all the suggestions made in the last meetings were implemented.

The Board noted the above information and expressed satisfaction.

Block B **Institute Faculty and Staff**

69- 3

- (i) Dr. N V Bose, Principal (GIA component) retirement from the Institute on 14-06-2022 (BOH)
- (ii) Dr Mayur Parmar, the senior faculty of the institute, In-charge Principal of the institute with the effect of 14-06-2022
- (iii) Ms Megha Patel submitted her PhD Synopsis to VNSGU
- (iv) Ms Parinda Dalwadi, Librarian awarded PhD Degree in Library Science by S P University.

The Board noted all the above information and approved the same.

Block C **a. Academic Activities**

69-4

- (i) Basic Interpersonal Communication Skills (BICS) from 19th May to 25th May 2022 for the teachers of M S Mistry Bilingual School, V V Nagar
- (ii) Student Induction Programme (SIP) from 1st July to 15th July 2022 for newly admitted students in B.Ed. (English) Programme 2022-23
- (iii) English Enrichment Programme with CDC from 15th June to 22nd July, 2022 for the teachers of M S Mistry Bilingual School, V V Nagar
- (iv) Founder Day Celebration on 27th August 2022: Memorial Lecture by Dr.Rajendrasinh Jadeja, Former Director of HMPIETR and Current Director of HMP-CDC
- (v) Ishan Pandya, PhD Scholar, awarded PhD Degree by SPU under the guidance of Dr Mayur Parmar
- (vi) Alumni Meet on 27th August, 2022 to discuss on academic activities and programmes to be conducted during the year 2022-23
- (vii) State-level Workshop on Critical Thinking Skills on 5th September, 2022 by Alumni Association inviting an expert Mr Milan Pandya, an Alumnus of HMPIETR and currently the Vice-president of Critical Thinking Solutions, Ontario, Canada
- (viii) Participation of Two B.Ed. Trainees in Two-day Story-writing Shibir organized by Charutar Vidyamandal on 17th September & 18th September 2022; One trainee Kartik Solanki won the first prize in this shibir.
- (ix) Participation of Ms Megha Patel, faculty of the institute, and two B.Ed. Trainees in National Seminar at Anand College of Education on 30th September 2022

- (x) Micro-teaching Skills Competition organized by IITE, Gandhinagar on 23rd September & 24th September 2022; One B.Ed. Trainee Drasti Raval secured the first rank at Zonal level competition
- (xi) Hindi Vinit Exam Centre at HMPIETR on 24th September & 25th September 2022; From B.Ed. (Eng) 26 trainees qualified in this exam
- (xii) Seminar on Overseas Studies for B.Ed. Trainees by Alumni Association on 8 October 2022
- (xiii) ICT Workshop by B.Ed. Sem-IV Trainees on 6, 7, 10 & 11 October 2022 (Four Days)
- (xiv) POCSO Act Awareness Programme by Anand District Court at HMPIETR on 14th October, 2022
- (xv) Parents-teachers Meet on 20th October, 2022
- (xvi) 4 Star Ranking in GSIRF 2022 awarded by KCG (HMPIETR got 4 star Ranking in 2021 & 2022 consecutively for 2 years)
- (xvii) 2 teacher- trainees from Sem-2 (Laxmi and Krushnal) participated in National level Micro-teaching skill competition organised by National college of Education, Sirsa, Haryana.
- (xviii) A student Krushnal from Sem-2 participated in Inter college Elocution competition and secured the third position in the competition organised by Nalini Arvind & T V patel arts college, Vallabh Vidyanagar.
- (xix) An Expert talk was organised on account of International Women's day on 'woman and Mental health' by women cell of the institute.
- (xx) Publications:
 - (1).ELT Quarterly; Publication of four Issues (June 2022, September 2022, December 2022 & March 2023)
 - (2) Current ELT Trends and Practices – Book edited by HMP Faculties
 - (3) IQAC Newsletter 2022
- (xxi) International Conference on Socio-cultural Dimensions of English Studies jointly organized by HMPIETR & IAAR on 25th February, 2023
- (xxii) Expert Sessions by HMPIETR Faculties at BVM & BJVM

Prof. Atanu Bhattacharya proposed the streamlining of ELT Quarterly journal and suggested that the institute should try to get it in the UGC Care List.

Dr. R P Jadeja recommended strengthening the Alumni Association by creating a separate Overseas Alumni Group. He further suggested creating the batch wise Alumni portal.

Er. Bhikhubhai Patel suggested to take regular follow up of the remaining grants worth 37,90,000 INR to be received from MHRD / GCERT and furnish the details of the same to CVM Legal department for necessary actions.

Er. Bhikhubhai Patel recommended the institute to enter into an MoU with different schools managed by CVM and plan need-based training programmes and other academic activities. He further recommended the second phase of Basic Interpersonal Communication Skills (BICS) for the teachers of M S Mistry Bilingual School, if required.

Dr. Sulabha Natraj suggested planning sessions on ELT for Life Skills.

Er. Bhikhubhai Patel congratulated the institute for getting 4 star ranking in GSIRF and asked the institute to try for 5 star ranking.

Shri R C Talati and Er. Bhikhubhai Patel suggested approaching IITE, Gandhinagar with a request to make the admission process of B.Ed (Eng) suitable to the institute.

b. NAAC Preparation (3rd Cycle)

Phase-1. All pending AQARs prepared and submitted online

Phase-2. Collecting data to apply in NAAC has already been started

Dr. Rajnikant Dodiya, the IQAC coordinator, is appointed as NAAC Coordinator

The Board noted the information mentioned above and approved the same.

c. Institute Library

- i. The library is now digitized under the UGC Scheme for computerization of Library Services and with the help of the SOUL software from INFLIBNET- 29280 titles have already been entered.
- ii. E-Resources. The library has now 490 E-Books and 84 articles focusing on New Curriculum.
- iii. Subscription: 30 Magazines and Journals and 6 Newspapers.
- iv. Online membership with NLIST,
- v. Book exhibition on books of Swami Vivekanand on 12th January, 2023

The Board noted the information given and expressed their satisfaction.

Block E **IASE Grants (2002-03)**

69-5 The G.C.E.R.T. had taken up the matter of reimbursement of remaining grants with MHRD- New Delhi.

	MHRD / GCERT	Grant Civil Work [INR]	Equipment [INR]	Total [INR]
1.	Grant Sanctioned	46,90,000	30,00,000	76,90,000
2.	Grant received as first installment	24,00,000	15,00,000	39,00,000
3.	Expenditure	60,23,822	30,00,000	90,23,822
4.	Grant to be received	22,90,000	15,00,000	37,90,000

Block F **Financial Matters**

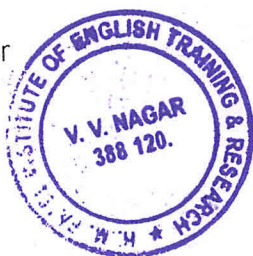
68-6 Budget-2023-24

- (i) Revised Budget Estimates for the financial year 2022-2023 including provisions for the remainder of the year through 31st March, 2022 and
- (ii) Budget proposals for the financial year 2023-2024.

The Board approved the budget proposal.

The meeting ended with a vote of thanks by the principal.

Vallabh Vidyanagar
No: 17/A - 93
Date: 25 /03/2023



A handwritten signature in black ink, appearing to read "Prakash" or similar, written over a horizontal line.

I/C Principal
Member Secretary, Board of Governors
H M Patel Institute of English
Training & Research