

H M Patel Institute of English Training and Research
Vallabh Vidyanagar

Minutes – 64

A meeting of the Board of Governors of this Institute was held in the Conference Room of H M Patel Institute of English Training and Research on Thursday, the 15th March 2018 at 9.30 a.m.

The following members were present:

1. Er. Bhikhubhai B Patel, Chairman, Charutar Vidya Mandal
2. Dr. S G Patel, Secretary, Charutar Vidya Mandal
3. Dr. Nikhil Zaveri, Director General, Charutar Vidya Mandal
4. Dr. Rajendrasinh Jadeja (Special Invitee)
5. Dr. N V Bose, Principal

Vice Chancellor, Sardar Patel University, Vallabh Vidyanagar, Dr. Amrita Patel, Ex-chairperson, NDDB, Anand. Dr. Kamal Mehta, Professor, Department of English, Saurashtra University, Rajkot, Dr. Sulabha Natraj (Special Invitee) could not attend the meeting due to prior engagement. The following members could not attend the meeting.

Principal Secretary, Education Department, Govt. of Gujarat; Commissioner of Higher Education, Govt. of Gujarat; Secretary, Education Department, Govt. of Maharashtra; Secretary, Education Department, Govt. of Goa; Secretary, Education Department, Govt. of Rajasthan; Prof. Kapil Kapoor, New Delhi.

The members were welcomed by Our New Chairman Er. Bhikhubhai B patel. With the permission of the Chair, the Agenda items were taken up for discussion and the following business was transacted.

Block A **Minutes and Actions Taken**

64-1 Confirmation of the minutes of the meeting of Board of Governors held on Thursday, 11th March 2017 at 09.30 a.m. The minutes were circulated under Ref. No.17/A-602, dated 17 March 2017.

There were no suggestions for correction, and the minutes of BOG meeting 63 were unanimously confirmed.

64-2 Consideration of implementation of resolutions and recommendations.

The members were informed about the implementation of the resolutions, which was noted with satisfaction.

Block B

Institute Faculty and Staff

- 64-3 (i) Dr. N V Bose, appointed as the Principal, Grant in aid component at the Institute with effect from 01-06-2017. With approval of the Commissioner of Higher Education, Gandhinagar pay protection and continuation of services. Hon. Chairman in anticipation of the Board's approval.
The information was noted.
- (ii) Dr. Jui R Upadhyay, appointed as an Adhyapak Sahayak, Self Finance component at the Institute with effect from 01-06-2017. Hon. Chairman in anticipation of the Board's approval.
The information was noted.
- (iii) Shri Kishan Joshi, appointed as a Teacher Trainee, Self Finance component at the Institute with effect from 01-08-2017. Hon. Chairman in anticipation of the Board's approval.
The information was noted.
- (iv) Shri Sandipkumar B Parmar, Hamal cum Driver in Self Finance component at the Institute with fixed pay and one year contract with effect from 01-11-2017 to 31-10-2018. Hon. Chairman in anticipation of the Board's approval.
The information was noted.
- (v) Dr Anil Varsat, Asst. Professor attended a refresher course at the University of Mysore, UGC- HRD Centre at Mysore 02-02-2018 to 22-02-2018. Hon. Chairman in anticipation of the Board's approval.
The information was noted.
- (vi) Ms. Parindaben R Dalwadi, Library Clerk passed the GSET Examination.
The information was noted.
- (vii) Leave: (a) Leave: The following members of the Institute were on leave which was granted as per rules.

Sr. No.	Name of staff	Leave duration	Type of Leave
1.	Shri Bakul Barad	24-04-2017 to 26-04-2017 (03 Days)	Privilege Leave
		19-07-2017 to 22-07-2017 (04 Days)	
2.	Shri J D Prajapati	21-11-2017 to 27-11-2017 (07 Days)	Privilege Leave
3.	Dr Nishant Joshi	25-07-2017 to 29-07-2017 (05 Days)	Half pay leave
4.	Ms. Parinda Dalwadi	21-09-2017 to 28-09-2017 (08 Days)	Privilege Leave
		03-10-2017 to 06-10-2017 (04 Days)	

The information was noted.

Block C **University Courses**

64-4 Activities of Academic Programmes

(i) Academic activities of this Institute were as under.

- [a] B.Ed. (English) Programme
- [b] M.Phil. (ELT) Programme
- [c] Ph.D. Programme
- [d] **M A (ELT)***

*1. The board, on the request of principal, agreed to revise the fee structure of M.A ELT (four semester programme) with a view to increase the intake. The proposed tuition fee per semester is Rs 15,000 (fifteen thousand only). This new fee structure will be implemented from June-2018 onwards. The board emphasized on the commitment from principal and teachers to work sincerely on student admission with the reduction in fee structure.

*2. The board proposed that eminent retired professors from HMPIET&R and other scholars from Gujarat may be invited to take sessions of MA ELT. The board suggested that a minimum remuneration could be decided for such sessions.

*3. The board decided to publicize M A ELT programme through various media. These proposals are agreed upon by all members present.

The board expressed satisfaction on the functioning of academic activities at the Institute.

This information was noted.

Block D **UGC XII Plan IQAC Grant (2013-14)**

64-5

The Institute had received the U.G.C. XII Plan IQAC grant Rs. 3,00,000=00. and the same was deposited in Charutar Vidya Mandal. Unfortunately, Institute could not utilize this amount of Rs. 3,00,000=00, therefore we have to refund Rs.3,00,000/= with interest to U.G.C. Pune.

The information was noted.

Block E

Institute Activities

64-6

UGC Award of CPE grants (2011-12)

The Institute has received the grant of Rs. 100 Lakhs (Rs. One Crore Only) for upgrading of its facilities and various teaching/learning activities under the scheme 'College with Potential for Excellence'. The details of non-recurring and recurring expenditure and Utilization certificate and detail report has been submitted to the U.G.C. office New Delhi. We have received acceptance certificate from U.G.C. office New Delhi, in reference to our submitted utilization certificate. We have already spent Rs. 99,20,064=00. Therefore we have to refund to U.G.C. CPE Rs.79,936/=.

The information was noted.

64-7

Institute Library

(i) The library is now digitized under the UGC Scheme for computerization of Library Services and with the help of the SOUL software from INFLIBNET-28,975 titles have already been entered.

(ii) The Library Committee examined the report of the librarian and recommended that 156 books worth Rs. 3,587.33 may be written off.

The information regarding up gradation of the library was noted with satisfaction.

64-8

IASE Initial Grants (2002-03)

The G.C.E.R.T. has taken up the matter of reimbursement of remaining grants with MHRD- New Delhi.

MHRD / GCERT	Grant Civil Work [INR]	Equipment [INR]	Total [INR]
1. Grant Sanctioned	46,90,000	30,00,000	76,90,000
2. Grant received as first installment	24,00,000	15,00,000	39,00,000
3. Expenditure	60,23,822	30,00,000	90,23,822
4. Grant to be received	22,90,000	15,00,000	37,90,000

Board strongly requested the Government of Gujarat to release the grant.

Block F Financial Matters

64-9 For consideration of the Board

- (i) Revised Budget Estimates for the financial year 2017-18 including provisions for the remainder of the year through 31 March 2018, and
- (ii) Budget proposals for the financial year 2018-19.

The Board approved the budget proposal.

Block G Permission of the Chairman

The chairman suggested that the Board of Governors may be reformed with a view to include experts from various departments of Gujarat.

The meeting ended with a Vote of Thanks to the Chair.

Vallabh Vidyanagar
No: 17/A - 685
Date: 21/03/2018



Principal

Member Secretary Board of Governors
H M Patel Institute of English
Training & Research