

## H M Patel Institute of English Training and Research

### Vallabh Vidyanager

#### Board of Governors- 63

##### Minutes-63

A meeting of the Board of Governors of this Institute was held in the Conference Room of H M Patel Institute of English Training & Research on Thursday, 11<sup>th</sup> March 2017 at 09:30 a.m.

The following members were present:

1. Dr. C L Patel, Hon. Chairman, Charutar Vidya Mandal;
2. Dr. S G Patel, Hon. Secretary, Charutar Vidya Mandal;
3. Dr. Nikhil Zaveri, Director General, Charutar Vidya Mandal;
4. Dr. Revathi Srinivas, The EFL University, Hyderabad;
5. Dr. Sulabha Natraj, Principal, Waymade College of Education;
6. Dr. Rajendrasinh Jadeja, former, Director H M Patel Institute of English Training & Research
7. Dr. Anil Varsat, I/c Principal.

Dr. Amrita Patel, Ex-Chairperson, NDDB, Anand, Dr. Kamal Mehta, Professor, Department of English, Suarashtra University, Rajkot could not attend the meeting due to prior engagement. The following members could not attend the meeting:

Vice Chancellor, Sardar Patel Univeristy, Vallabh Vidyanager, Principal Secretary, Education Department, Govt.of Gujarat; Commissioner of Higher Education, Government of Gujarat; Secretary, Education Department, Government of Maharashtra; Secretary, Education Department, Government of Goa; Secretary, Education Department, Government of Rajasthan; Prof Kapil Kapoor, New Delhi.

The members were welcomed by Hon. Chairman Dr. C L Patel. With the permission of the Chair, the Agenda items were taken up for discussion and the following business was transacted.

#### **Block A** **Minutes and Actions Taken**

63-1

Confirmation of the minutes of the meeting of Board of Governors held on Friday, 17<sup>th</sup> March 2016 at 10.00 a.m. The minutes were circulated under Ref. No.17/A-555, dated 31 March 2016.

There were no suggestions for correction, and the minutes of BOG Meeting 62 were unanimously confirmed.

63-2

Consideration of implementation of resolutions and recommendations.

The members were informed about the implementation of the resolutions, which was noted with satisfaction.

**Block B**      **Institute Faculty and Staff**

- 63-3 (i).      Dr. Annaashrivadita Sacha, appointed as an Adhyapak Sahayak, Self Finance component at the Institute with effect from 15-06-2016. By Hon. Chairman in anticipation of the Board's approval.  
The information was noted.
- (ii)      Shri Kishan Joshi, appointed as Teacher Trainee, Self Finance component at the Institute with effect from 01-08-2016. By Hon. Chairman in anticipation of the Board's approval.  
The information was noted.
- (iii)      Shri Sandipkumar B Parmar, Hamal cum Driver in Self Finance component at the Institute, fixed pay and one year contract with effect from 01-11-2016 to 31-10-2017. Hon. Chairman in anticipation of the Board's approval.  
The information was noted.
- (iv)      The Selection Committee met on Monday the 20<sup>th</sup> February, 2017 at 10.00 a.m. at Sardar Patel University, Vallabh Vidyanagar for selecting a suitable candidate for the post of Principal. Dr. N.V.Bose was selected in order of preference and recommended for the appointment, subject to the approval from Sardar Patel University, Vallabh Vidyanagar and the Commissioner of Higher Education, Gandhinagar. Hon. Chairman in anticipation of the Board's approval.  
The information was noted.
- (v)      The members of Institute faculty participated in a number of activities on the campus as well as in various forums at the state, national and international levels.  
The activities of the Institute Faculty were noted with satisfaction and the Chairman assured that Charutar Vidya Mandal will always help the faculty for the professional development.

- (vi) Leave: The following members of Institute staff applied for leave and their request for leave was granted as per rules.

Sr. No.	Name of staff	Leave duration	Type of Leave
1.	Shri Bakul Barad	04/08/2016 to 06/06/2016= 3days 04/01/2017 to 07/01/2017= 4days	Privilege Leave
2.	Shri P R Maheta	11/05/2016 to 14/05/2016 = 4days 03/08/2016 to 05/08/2016 = 3days	Privilege Leave
2.	Shri J D Prajapati	06/06/2016 to 08/06/2016= 3days 15/06/2016 to 18/06/2016= 4days 20/07/2016 to 22/07/2016= 3days	Privilege Leave
3.	Ms. Parinda Dalwadi	21/11/2016 to 28/11/2016 = 8days	Privilege Leave
4.	Shri Mayur Parmar	26/12/2016 to 04/01/2017=10days	Half pay leave

### Block C      Extension & Media Centre

- 63-4 (i) Training Programmes: ELTI Support Scheme

This Institute contributed to the statewide training programmes and trained over 180 teachers of English under the banner of ELTIs Support Scheme operated by the EFL University, Hyderabad.

- (ii) The EFL University, Hyderabad under the ELTIs Support Scheme offered 11 month contract Trainee Teachers support till 31<sup>st</sup> July 2016, and after that grant is offered not for staff but only for ongoing teacher training programmes.

The Board noted the activities of the Extension Department with satisfaction. Charutar Vidya Mandal and EFL University will support such a teacher training programme.

### Block D      University Courses

- 63-5      Activities of Academic Programmes

- (i) Academic activities of this Institute as under.

- [a] B.Ed. (English) Programme  
[b] M.A. (ELT) Programme  
[c] M.Phil. (ELT) Programme  
[d] Ph.D. Programme

The board noted the activities of the various academic programmes with satisfaction.

**Block E**

**Institute Activities**

63-6

UGC Award of CPE grants

The Institute received the grant of Rs. 90 lacs for upgrading its facilities and various teaching/learning activities under the scheme 'College with Potential for Excellence'. The details of non-recurring and recurring expenditure and Utilization certificate and a detailed report was submitted to the U.G.C. office New Delhi. We have received acceptance certificate from U.G.C. office New Delhi, with reference to our submitted utilization certificate .  
The information was noted.

63-7

Institute Library

- (i) The library is now digitized under the UGC Scheme for computerization of Library Services and with the help of the SOUL software from INFLIBNET- 28,429 titles have already been entered.
- (ii) The library committee examined the report of the librarian and recommended that 130 books worth rupees 2924.11 may be written off.  
The information regarding upgradation of the library was noted with satisfaction.

63-8

IASE Initial Grants

The G.C.E.R.T. has taken up the matter of remaining grants with MHRD- New Delhi.

	MHRD / GCERT	Grant Civil Work [INR]	Equipment [INR]	Total [INR]
1.	Grant Sanctioned	46,90,000	30,00,000	76,90,000
2.	Grant received as first installment	24,00,000	15,00,000	39,00,000
3.	Expenditure	60,23,822	30,00,000	90,23,822
4.	<b>Grant yet to be received</b>	<b>22,90,000</b>	<b>15,00,000</b>	<b>37,90,000</b>

The Principal gave a detailed report of the follow up to get the recovery from the Govt. of Gujarat. It was noted with concern that government has not taken any positive steps. The chairman advised that the institute should keep on trying to get that remaining grants from Govt. of Gujarat, Gandhinagar.

Board strongly requested the Government of Gujarat to release the grant.

**Block F**

**Financial Matters**

63-9 For consideration of the Board

- (i) Revised Budget Estimates for the financial year 2016-17 including provisions for the remainder of the year through 31 March 2017, and
- (ii) Budget proposals for the financial year 2017-18.  
The board approved the budget proposals.

The meeting ended with a Vote of Thanks to the Chair.



I/c Principal Member Secretary  
Board of Governors  
H M Patel Institute of English  
Training & Research



Vallabh Vidyvanagar  
No: 17/A - 602  
Date: 17/03/2017