

## H M Patel Institute of English Training and Research

Vallabh Vidyanagar

### Board of Governors- 62

#### Minutes-62

A meeting of the Board of Governors of this Institute was held in the Conference Room of H M Patel Institute of English Training & Research on Thursday, 17<sup>th</sup> March 2016 at 10:00 a.m.

The following members were present:

1. Dr. C L Patel, Hon. Chairman, Charutar Vidya Mandal;
2. Principal. S M Patel, Hon. Secretary, Charutar Vidya Mandal;
3. Dr. Amrta Patel, Ex-Chairperson, NDDB, Anand
4. Dr. J D Patel I/c. Secretary, Charutar Vidya Mandal;
5. Dr. Sulabha Natraj, Principal, Waymade College of Education;
6. Shri Mayurbhai Patel Jt.. Secretary, Charutar Vidya Mandal;
7. Dr. S. Mohanraj, former professor, The EFL University, Hyderabad
8. Dr. Rajendrasinh Jadeja, former, Director H M Patel Institute of English T & R
9. Dr. Anil Varsat, I/c Principal.

Dr. Kamal Mehta, Professor, Department of English, Suarashtra University, Rajkot could not attend the meeting due to prior engagement. The following members could not attend the meeting:

Vice Chancellor, Sardar Patel Univeristy, Vallabh Vidyanagar, Principal Secretary, Education Department, Govt.of Gujarat; Commissioner of Higher Education, Government of Gujarat; Secretary, Education Department, Government of Maharashtra; Secretary, Education Department, Government of Goa; Secretary, Education Department, Government of Rajasthan; Prof Kapil Kapoor, New Delhi.

The members were welcomed by Hon. Chairman Dr. C L Patel. With the permission of the Chair, the Agenda items were taken up for discussion and the following business was transacted.

#### Block A      Minutes and Actions Taken

- 62-1      Confirmation of the minutes of the meeting of Board of Governors held on Friday, 12<sup>th</sup> March 2015 at 09.30 a.m. The minutes were circulated under Ref. No.17/A-555 dated 26 March 2015.

There were no suggestions for correction, and the minutes of BOG Meeting 61 were unanimously confirmed.

62-2

Consideration of implementation of resolutions and recommendations.

The members were informed about the implementation of the resolutions, which was noted with satisfaction.

**Block B** **Institute Faculty and Staff**

62-3 (i) Dr. G V Vyavahare, I/c Principal is to retire on 14/06/2015.

The information was noted.

(ii) Dr. Anilkumar K Varsat was appointed as Principal Incharge from 12/06/2015 (AOH) Hon. Chairman, Charutar Vidya Mandal appreciated the work done.

(iii) Dr. Sunil Shah, Assistant Professor in the SF section of the Institute, resigned with effect from 10<sup>th</sup> December 2015, as he is appointed as an Adhyapak Sahayak at the Arts & Commerce College, Vaso. His notice period waved by Hon. Chairman as he would continue to help to the Institute in anticipation of the Board's approval.

The information was noted.

(iv) The members of Institute faculty participated in a number of activities on the campus as well as in various forums at the state, national and international levels.

The activities of the Institute Faculty were noted with satisfaction and the Chairman assured that Charutar Vidya Mandal will always help for the professional development of the faculty.

(v) Leave: The following member of Institute staff applied for leave and their leave was granted as per rules.

Sr. No.	Name of staff	Leave duration	Type of Leave
1.	Shri Prashant Mehta	01/06/2015 to 04/06/2015= 4days	Privilege Leave
		06/07/2015 to 10/07/2015= 5 days	Privilege Leave
2.	Shri Sandip Parmar	10/03/2016 to 12/03/2016=03 days	Privilege Leave

**Block C** **Extension & Media Centre**

62-4 (i) Training Programmes: ELTI Support Scheme

This Institute contributed to the statewide training programmes and trained over 317 teachers of English under the banner of ELTIs Support Scheme operated by the EFL University, Hyderabad.

(ii) As part of Extension work the Institute has taken up a project of SEWA. The Institute will prepare instructional materials in a distance mode for the members of SEWA.

The Board noted the activities of the Extension Department with satisfaction and suggested to offer an online certificate course of teaching English. Charutar Vidya Mandal and EFL University will support to such teacher training programme.

**Block D**

**University Courses**

62-5 **Activities of Academic Programmes**

- (i) As per new regulation of 2014 NCTE the Institute has consented to come under new regulations and sought for two basic unit in B. Ed. So Institute has got one unit of 50 students.

The Chairman noted that this was the decision of NCTE and institute will follow its directive.

The annual reports of the following courses were presented:

- [a] B.Ed. (English) Programme
- [b] M.A. (ELT) Programme
- [c] M.Phil. (ELT) Programme
- [d] Ph.D. Programme

The board noted the activities of the various academic programmes with satisfaction.

**Block E** **Institute Activities**

- 62-6 (i) UGC Sponsored Conference:

UGC sponsored national Conference on English in India language, Literature and Pedagogy was jointly organized with The Global Language Association of India on 16-17 July 2015, and 184 participants participated in the conference.

The information was noted.

- (ii) CPE grants

The Institute has received the grant of Rs. 90 lacs for upgrading of its facilities and various teaching/learning activities under the scheme College with Potential for Excellence'. The details of non-recurring and recurring expenditure are given in Enclosure.

The information was noted.

62-7

Institute Library

The library is now digitized under the UGC Scheme for computerization of Library Services and with the help of the SOUL software from INFLIBNET-28217 titles have already been entered.

The information regarding up gradation of the library was noted with satisfaction.

62-8

As the Institute has received the CPE grants and new water tank motor purchased and placed, old water tank motor is transferred to CVM Store of Charutar Vidya Mandal.

The information was noted.

The G.C.E.R.T. has taken up the matter of remaining grants with MHRD-  
New Delhi.

	<b>MHRD / GCERT</b>	<b>Grant Work [INR]</b>	<b>Civil Equipment [INR]</b>	<b>Total [INR]</b>
1.	Grant Sanctioned	46,90,000	30,00,000	76,90,000
2.	Grant received as first installment	24,00,000	15,00,000	39,00,000
3.	Expenditure	60,23,822	30,00,000	90,23,822
4.	<b>Grant to be received</b>	<b>22,90,000</b>	<b>15,00,000</b>	<b>37,90,000</b>

The Principal gave a detailed report of the follow up to get the recovery from the MHRD. It was noted with concern that government has not taken any positive steps. The chairman advised that the institute should keep on trying to get that remaining grants from MHRD, New Delhi.

Board strongly requested the Government of Gujarat to release the grant.

**Block F**

**Financial Matters**

62-10 For consideration of the Board

- (i) Revised Budget Estimates for the financial year 2015-16 including provisions for the remainder of the year through 31 March 2015, and
- (ii) Budget proposals for the financial year 2016-17.

The board approved the budget proposals.

**Block G**

**Action taken:**

SARAS (Simple Activities Rhymes and Stories) book was published with ISBN  
The Board appreciated the work done by the Editorial Team.

ELTI Support Scheme – The training offered be put online for further monitoring,  
E-groups created for the purpose of better result of training programme.

The Government of India support to be extended to teachers from government  
and self finance schools.

The meeting ended with a Vote of Thanks to the Chair.

Vallabh Vidyannagar  
No: 17/A - 555  
Date: 31/03/2016



I/c Principal Member Secretary  
Board of Governors  
H M Patel Institute of English  
Training & Research